



SNDT Women's University

Pariksha Bhavan

Sir Vithaldas Vidyavihar, Juhu Road, Santacruz (W), Mumbai – 400 049.

TEL : 022-26608462/93 EXTN.: 395, 022-26615168 EXTN.:103 , 104. & 022-26612877 (Direct)

Website : www.sndt.ac.in, Email: sndtmcdc@gmail.com & mcdc@exam.sndt.ac.in

The Controller of Examinations
SNDT Women's University,
Pariksha Bhavan, Juhu Road, Santacruz (W),
Mumbai – 400 049.

Amount Paid Rs.: _____

Receipt No.: _____

Date : ___/___/____

APPLICATION FORM FOR LEAVING / TRANSFER CERTIFICATE (Fee Rs - 150/-) (ONLY FOR DISTANCE EDUCATION STUDENTS)

To be filled by Student only:

A} Personal Details

1] Name of Student at the : _____
time of Examination (Surname) (First Name) (Middle Name) (Mother's Name)

2] Complete Postal Address : _____

Pin - _____

3] Contact Details : Mob.- _____ Tel. No. _____

B} Academic Details

1] Name of the Examination : _____

2] Seat Number :

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 Month & Passing Year:- _____

3] Institute Code : _____ Centre Name: _____ Centre Code: _____

4] Mode of study : As Regular Student By Distance Education

5] Name of the College/
Department : _____

Telephone No. _____

6] Mode of Payment : By Cash By D.D. D.D.No _____ Bank _____ Date _____

Date : ___/___/____

Signature of the Student

NOTE : Only students of Centre for Distance Education can be apply for this certificate.

1. Fee for leaving/transfer certificate is Rs. 150/-.
2. Photocopy of final year marksheet is compulsory.
3. Fees can be paid by cash or demand draft. Demand Draft should be in favour of "The Registrar, SNDT Women's University, Mumbai." Payable at Mumbai.

Pariksha
Bhavan

{ Accounts Unit : Monday to Friday : 10:30am to 01:00pm and 01:45pm to 02:30pm (For Payment)
Certificate Unit : Monday to Friday : 10:30am to 01:00pm and 01:45pm to 02:30pm (For Submission)