

1, Nathibai Thackersey Road,
Mumbai - 400 020.

Ref.: Griev.Com/VCD/97-98/93

May 26, 1997.

N O T I F I C A T I O N

It is hereby notified for the information of all the concerned that in accordance with the provisions of Section 57 of the Maharashtra Universities Act, 1994, a Grievances Committee has been constituted by this University to deal with the grievances of teachers and other employees of the University, colleges, institutions and recognised institutions and to hear and settle grievances as far as may be practicable within six months and the Committee shall make a report to the Management Council.

It shall be lawful to the Grievances Committee to entertain and consider grievances or complaints which are not within the jurisdiction of the University and College Tribunal and a report to the Management Council to take such actions as it deems fit and the decisions of the Management Council on such reports shall be final.

In view of the absence of Statutes which are required to be made with regard to the Grievances Committee, I, Dr. Mariamma Varghese, Vice-Chancellor of the S.N.D.T. Women's University, Mumbai, in exercise of the powers conferred upon me under Section 14(8) of the Maharashtra Universities Act, 1994 hereby direct that the following shall be the rules of procedure and conduct of business of the Grievances Committee under Section 57 and 51(17) of the Maharashtra Universities Act, 1994.

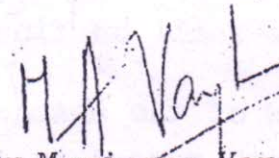
1. Grievances other than dismissal, removal, otherwise termination of services or reduction in rank of teachers and other employees of the University, Colleges including autonomous colleges, Institutions and Recognised Institutions shall be entertained and considered by Grievances Committee.
2. The aggrieved teacher/employee shall submit an application of grievances alongwith seven copies thereof to the Registrar of the University. The application shall be accompanied with a fee of two hundred rupees which shall be credited to the University fund and shall not be refundable.

3. The aggrieved teacher/employee shall submit a copy of the application to the Principal/Director/Head of the University Department or the Management as the case may be and shall produce the proofs thereto while submitting the application to the Registrar of the University.

4. The Principal/Director/Head of the University Department or the Management as the case may be shall make available to the Grievances Committee all the necessary documents/records/papers etc. relevant to the Grievances of the aggrieved teacher/employee.

5. A legal practitioner shall not be entitled to appear on behalf of any party in any proceedings before the Grievances Committee.

These directions shall be deemed to have come into force with effect from May 6, 1997 and shall remain operative till such time as the Statutes are made in those respect in accordance with the provisions of the Maharashtra Universities Act, 1994 and assented to by the Chancellor.


(Dr. Mariamma Varghese)
Vice-Chancellor

1. All the Principals of the colleges conducted by and affiliated to this University.
2. The Director -
 - a. Dept. of P.G.S.R., Mumbai
 - b. Dept. of P.G.S.R. in H.Sc., Juhu
 - c. Dept. of Distance Education, Juhu
 - d. Dept. of Continuing & Adult Edn. & Extn. Work, Mumbai
3. The Co-ordinator -
 - a. Dept. of P.G.S.R., Pune
 - b. Centre of Education, Mumbai
 - c. Lib. Information Centre, Juhu
4. The Uni. Librarian, Mumbai
5. The Dy. Librarian, Juhu & Pune
6. The Head -
 - a. Dept. of Spl. Edn., Juhu
 - b. Dept. of Edn. Management, Mumbai
 - c. Dept. of Analytical Chemistry, Juhu
7. The Director of Students' Welfare, Mumbai
8. The Dean of Students'
9. The Hostel Superintendent, Mumbai, Juhu & Pune
10. The Manager, Patkar Hall