

S.N.D.T. Women's University

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A- Grade (CGPA 3.08)

श्रीमती ना. दा. ठाकरसी महिला विद्यापीठ

१, नाथीबाई ठाकरसी मार्ग, न्यु मरिन लाईन,
चर्चगेट, मुंबई - ४०० ०२०.

Telegram : UNIWOMEN

Website : sndt.ac.in

Finance&Accounts/2025-26/168

Date: - 05-06-2024

URGENT

CIRCULAR

To,

1. All Principals of the Colleges conducted by SNDTW University
2. All Directors/Heads/Co-ordinators/In-Charge of the University Departments at Churchgate, Juhu & Pune Campuses

Subject: - Approval to utilize budget estimate for the financial year 2025-26 and Revised Budget estimate for the year 2024-25.

Sir/Madam,

As per approved minutes of Senate Meeting held on 24th March 2025 have been received wherein the budget estimate for the financial year 2025-26 and Revised Budget estimate for the year 2024-25 has been approved.

RESOLUTION PASSED IN THE FINANCE AND ACCOUNTS COMMITTEE MEETING HELD ON 18.02.2025

1. **Resolved that** Consolidated University Budget for the Financial Year 2025-26 and the Revised Budget for the Year 2024-25 is approved with changes suggested and Recommended to the ensuing Management Council for approval. with following conditions;
 - A. All department/Institution shall complete their books of Accounts for FY 2023-24 by May 2025,
 - B. All department/Institution shall complete their books of Accounts for FY 2024-25 by June 2025,
 - C. All department/Institution shall complete the internal audit for FY 2023-24 then only they can utilise capital expenditure of budget up to 25%.
 - D. Once the draft report of internal audit for FY 2023-24 received by the auditor and necessary compliance submitted to the internal auditor then only they can utilise capital expenditure of budget up to 50%.
 - E. All department/Institution shall complete books of accounts for FY 2024-25 and department shall ready for internal audit then only they will be eligible to utilise capital expenditure of budget up to 75%.
 - F. Once the draft report of internal audit for FY 2024-25 received by the auditor and necessary compliance submitted to the internal auditor then only they can utilise capital expenditure of budget up to 100%.
 - G. In case of any extraordinary or administrative situation, a delay in submission of the audit might be considered
2. Resolved that a detailed report on unclaimed gold medals from 2011 onwards be prepared and submitted to the Management Council for further decision-making.
3. Resolved that a committee be constituted to analyze student intake trends over the past three years, assess demand, and recommend course continuation or discontinuation considering NAAC accreditation and enrollment trends. The management council shall provide the name of the members.

4. Resolved that the Registrar's Office be directed to finalize and issue the letter regarding GST on affiliation fees to ensure compliance with regulations. Finance and accounts department shall provide the Draft of the letter to registrar office accordingly office may add their inputs.
5. Resolved that in the case of grants received towards scholarships, projects, etc., as well as the introduction of any new course, the addition of the budget shall be made with the permission of the Hon'ble Vice Chancellor, Madam

RESOLUTION PASSED BY THE MANAGEMENT COUNCIL MEETING HELD ON 04TH MARCH 2025 CONTINUED ON 12TH MARCH 2025

RESOLVED that, the Budget Estimates for the Financial Year 2025-26 along with Revised Budget Estimates for the Financial Year 2024-25 with respect to S.N.D.T. Women's University & its Institutions its Departments / Institutions / Self-Supporting Units / Conducted Colleges be passed and recommended to the Senate for its final approval.

RESOLUTION PASSED BY THE SENATE MEETING HELD ON 24TH MARCH 2025.

RESOLVED that, as recommended by the Management Council Budget Estimates for the Financial Year 2025-26 along with Revised Budget Estimates for the Financial Year 2024 25 in respect of S.N.D.T. Women's University & its Institutions/Departments/Self Supporting Units/Conducted Colleges, be accepted and approved (under the provision of Section 29(g) of the Maharashtra Public Universities Act, 2016)..


(Vikas Vinayak Desai)
Finance and Accounts Officer

Copy submitted to :-

1. Hon. Vice-Chancellor, S.N.D.T. Women's University, Mumbai - 400 020.
2. Hon. Pro.Vice-Chancellor, S.N.D.T. Women's University, Mumbai - 400 020.

Copy for Information:-

1. The Registrar, S.N.D.T. Women's University, Mumbai - 400 020.
2. The Dean, Faculty of Humanities, S.N.D.T. Women's University, Mumbai - 400 020.
3. The Director, Board of Examinations and Evaluation, S.N.D.T. Women's University, Mumbai - 400 049.
4. Director, B.M.K. Knowledge Resource Centre, S.N.D.T. Women's University, Mumbai-20.
5. Director, Innovation, Incubation and Linkages
6. Director Physical Education and Sports
7. All Deputy Registrars, Assistant Registrars
8. University Engineer
9. Deputy Finance and Accounts Officer
10. Assistant Finance and Accounts Officer
11. Accountant
12. Asst. Dean of Students
13. Secretariats of Hon. Vice-Chancellor, Pro.Vice-Chancellor, Registrar, DOEE.

Copy for Finance & Accounts Section Record:-

1. Finance & Accounts Section - Standing Order File.