

S.N.D.T. Women's University

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A- Grade (CGPA 3.08)

श्रीमती ना. दा. ठाकरसी महिला विद्यापीठ
१, नाथीबाई ठाकरसी मार्ग, न्यु मरिन लाईन,
चर्चगेट, मुंबई - ४०० ०२०.

Telegram : UNIWOMEN
Website : sndt.ac.in

Ref : - AC/Finance/GST/2025-26/306,

Date:- 09/08/2025

CIRCULAR

All Departments/ Colleges are hereby informed that as per advice of GST Consultant, the University has already discharged the GST liability for the Financial Year 2022-2023, on behalf of Departments/ Colleges on a monthly basis. The payments were made after reviewing the Trial Balance for each respective month of each unit.

Accordingly, a department-wise and month-wise statement of the GST amount paid is enclosed with this circular for reference.

Action Required:

1. Each Departments/ Colleges is required to **reimburse the GST amount** pertaining to them to the University.
2. The reimbursement should be made by **cheque in favour of:**
"The Registrar, SNDT Women's University"
3. Along with the cheque, kindly ensure to enclose a **month-wise summary statement of the respective component ledgers** to facilitate reconciliation and audit.
4. While making the reimbursement, the following entry must be passed in the Unisuite Software
SNDT Women's University A/c (Code: 2264) (Dr.)
to Bank Accounts (Cr.) (respective)

All reimbursement must be completed **at the earliest** to ensure proper accounting and compliance.

For any queries, please contact **Mr. Sagar S. More** Finance & Accounts Department.


Shri Vikas Desai
Finance & Accounts Officer