



**SHREEMATI NATHIBAI DAMODAR THACKERSEY
WOMEN'S UNIVERSITY**

1, Nathibai Thackersey Road,
Mumbai - 400 020.
NAAC Accredited A+ Grade



PMU-08/2025-26/743

Date 10.03.2026

URGENT

CIRCULAR

To,

1. All Principals of the Colleges conducted by SNDTW University
2. All Directors/Heads/Co-ordinators/In-Charge of the University Departments at Churchgate, Juhu & Pune Campuses

Subject : Regarding Accounting entries in the Unisuite Software under PM-USHA Scheme (Soft Component reimbursement)

Sir/Madam,

It has been observed that the accounting entries in the Unisuite Software are not processed with proper accounting procedure for PM-USHA. The procedure to be followed towards the accounting entries at Department Level as below:

1. Receipt Side:

- ✓ (Debit) to Concerned Dept. Bank Account (Credit) to Grants PM-USHA (Ledger Code No. 9887). Ledger No. to be used towards the entries for Income and Expenditure is (Ledger Code No. 9887). Receipt of Grants (Amount received as reimbursement) to Grants-PM-USHA.

2. Payment Side:

- ✓ Vendor to Bank.
- ✓ (Debit) to Expense Account to (Credit) to Vendor Account

3. Journal for Expenditure:

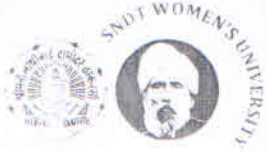
- ✓ Journal Voucher (JV) for settlement.
- ✓ Journal Voucher (JV) for settlement of Grants PM-USHA in books of Departments. Grants PM-USHA (Debit) to Expenses Account (Credit)

Kindly acknowledge the Confirmation of Ledgers for 2024-25 & 2025-26 by April, 2026.

Enclosed: List of Department - reimburse Soft Components Funds through SNA SPARSH/ Portal

Desai

(Shri. Vikas Vinayak Desai)
Finance & Accounts Officer



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- Cc to :
1. The Hon. Madam Vice-Chancellor, SNDT Women's University, Mumbai - 400 020.
 2. The Hon. Pro-Vice Chancellor, SNDT Women's University, Mumbai - 400 020.
 3. The Dean, Science & Technology, SNDT Women's University, Mumbai - 400 020.
 4. Dr. Mahesh Koltame, Director, CHETNA, Pune - 411038.
 5. The PM-USHA Office, SNDT Women's University, Mumbai - 400 020.

List of Departments towards Amount transferred from SNA SPARSH Portal under the scheme of PM-USHA.

1. SNDT College of Arts & SCB College of Commerce, Mumbai
2. CHETNA
3. SNDT College of Education
4. L.T Nursing College
5. PG Dept. of Education, Mumbai
6. Dept. of Lifelong Learning & extension
7. Dept. of Marathi, Mumbai
8. PVDT College of Education for Women's, Mumbai
9. Dept. of Resource Management, Juhu
10. The Principal, C.U Shah College of Pharmacy
11. Dept. of Music, Pune
12. Dept. of Extension & Communication, Juhu Campus
13. Hostel-in-Charge, Pune Campus
14. SVT Home Science
15. Bharatratna Maharshi Karve Knowledge Resource Centre
16. SHPT School of Library
17. Premila Vitthaladas Polytechnic
18. Home Science, Pune
19. SNDT College of Education, Pune Campus
20. Maharshi Karve Mahila Sakshamikaran Gyansankul, Chandrapur
21. IQAC (Internal Quality Assurance Cell)
22. Co-Ordinator, PGSR for Hall
23. Dept. of History, Mumbai
24. Usha Mittal Institute of Technology (UMIT)