



SHREEMATI NATHIBAI DAMODAR THACKERSEY
WOMEN'S UNIVERSITY
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DOEE (D) : 2661 5159
Dy. Registrar : 2661 1524
Asst. Registrar : 2661 5138
Asst. Registrar 2 : 2660 3259
M.A., B.Ed., H. Sc., Nsg : 2660 3322
B.A., B. Com., M. Com., Law : 2661 1595
Accounts : 2660 8374
Degree, Mgm., Cert. : 2661 2877
M.Phil., Ph.D : 2660 3259
Confidential : 2661 2265
Tech., Pharm., BCA, BMS : 2661 5985

Ref.: Exam /Dip.AS /2021-22/102

Date: - 07/08/ 2021

TIME TABLE

Name of the Faculty: Faculty of Science and Technology
Name of Program/Exam : Diploma In Administration Services
Semester /Yearly : IV (Fresh)
Pattern : 2019
Exam Month / Year : August 2021

THEORY

DAY/DATE	CODE	SUBJECT	MARKS	TIME
Thursday 26/08/2021	4001	Business Communication – II	50	11.00 a.m. to 12.00 Noon
Friday 27/08/2021	4002	Principles of Marketing	50	11.00 a.m. to 12.00 Noon
Saturday 28/08/2021	4003	Secretarial Practice-I	50	11.00 a.m. to 12.00 Noon

PRACTICAL

Tuesday 17/08/2021 To Friday 20/08/2021	4004	Data Base Application & Presentation Software	50	10.00 a.m. Onwards
	4005	Advanced Shorthand (E)	50	10.00 a.m. Onwards
	4006	Speed Writing & Customer Service Skills (E)	50	10.00 a.m. Onwards
	4007	Mutual Fund Operations (Workshop)	25	10.00 a.m. Onwards

Note: The Examination will be objective type comprising Multiple Choice Question (M.C.Q.).

Prepared by : H. S. 8.21
Verified by : H. S. 8.21
Assistant Registrar : Rajesh
Deputy Registrar : 9/8/21

Shed
9/8/21
(Dr. Sanjay Shedmake)
Director (Addl Ch.)
Board of Examinations and Evaluation

Note : Time Table upload on website on dated :- _____