



SHREEMATI NATHIBAI DAMODAR THACKERSEY  
**WOMEN'S UNIVERSITY**

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DOEE (D) : 2661 5159  
Dy. Registrar : 2661 1524  
Asst. Registrar : 2661 5138  
Asst. Registrar 2 : 2660 3259  
M.A., B.Ed., H. Sc., Neg. : 2660 3322  
B.A., B. Com., M. Com., Law : 2661 1595  
Accounts : 2660 8374  
Degree, Migm., Certi. : 2661 2877  
M.Phil., Ph.D : 2660 3259  
Confidential : 2661 2265  
Tech., Pharm., BCA, BMS : 2661 5985

Ref.: Exam /Dip.AS /2021-22/102

Date: - 08/12/2021

TIME TABLE

Name of the Faculty : Faculty of Science and Technology  
Name of Program/Exam : Diploma In Administration Services  
Semester /Yearly : II (Repeater)  
Pattern : 2019  
Exam Month / Year : December-2021-February- 2022

**THEORY**

College Level.

| DAY/DATE                | CODE | SUBJECT  | MARKS | TIME                     |
|-------------------------|------|--|-------|--------------------------|
| Tuesday<br>01/02/2022   | 2001 | Language Communication Skill -II                   | 50    | 02.00 p.m. to 03.00 p.m. |
| Wednesday<br>02/02/2022 | 2002 | Book Keeping and Accountancy -II                   | 50    | 02.00 p.m. to 03.00 p.m. |
| Thursday<br>03/02/2022  | 2003 | Office Practices .                                 | 50    | 02.00 p.m. to 03.00 p.m. |
| Friday<br>04/02/2022    | 2004 | Travel and front office Procedures (Theory + Viva) | 50    | 02.00 p.m. to 03.00 p.m. |

**PRACTICAL**

| DAY/DATE   | CODE | SUBJECT                 | MARKS | TIME                |
|--|------|-------------------------|-------|---------------------|
| Monday<br>20/12/2021<br>To<br>Friday<br>07/01/2022 | 2005 | Personality Development | 25    | 10.00 a.m. Onwards. |
|  | 2006 | Basics of computer-II   | 50    | 10.00 a.m. Onwards. |

Note: The Examination will be objective type comprising Multiple Choice Question (M.C.Q.).

Prepared by : [Signature] 9.12.2021

Verified by : [Signature] 9.12.21

Assistant Registrar :

Deputy Registrar : [Signature] 9/12

(Dr. Sanjay Shedmake)

Director ( Addl Ch.)

Board of Examinations and Evaluation

Note : Time Table upload on website on dated :- \_\_\_\_\_