

**SNDT Women's University, Mumbai**  
**Meeting of IQAC**  
**Tuesday 12<sup>th</sup> June , 2018, at 1.30 pm**  
**Committee room, Juhu Campus**

IQAC meeting for website development was held on the 12<sup>th</sup> of June 2018 at 1.30 pm in the committee room, Juhu campus. the following members were invited to attend

Prof Shashikala Wanjari	Chairperson
Dr V.N Magare	Administrative Officer
Dr Meena Kutte	Administrative Officer
Prof Archana Bhatnagar	Administrative Officer
Dr Pratima Tatke	Member
Dr Ganesh Magar	Member
Prof Anuradha Sowani	Member
Dr Jayshree Shinde	Member
Dr Dhrupadi Chattopadhyay	Member
Dr Putul Sathe	Member
Dr Rajshree Kulkarni	Member
Mr Prashant Sonwane	Member ( Non Teaching Pune)
Mr Nilesh Thackery	Member from the Management
Ms Ujjwal Purohit	Alumni Member
MS Trishala Muranda	Member Student Council
Dr Rauf Iqbal	External Member
Prof Errol D'souza	External Member
Dr Preeti Verma	Director of IQAC & Member Secretary

The following members sent their regret

Prof Errol D'souza  
Dr Meena Kute  
Mr Prashant Sonwane

**Agenda**

1. To consider issues related to development of university website
2. Any other matter with permission of the Chair

**Agenda Item No I: To consider issues related to development of university website**

The web developers presented the website of the university and requested the committee to give their feedback.

Dr Shitole informed the team about the latest technology that would be used for the website. He gave the following suggestions which needs to be added in comparison to the previous website.

**1.Programmes:** No Information is available at present about Diploma,



P.G.Diploma ,Certificate Courses.

## 2. Academics

- In all Departments, Latest Academic Calendar of current academic year is required.

## 3. Teaching faculty Section

latest Teaching staff details :

- a. Full name of faculty with designation
- b. E-mail address
- c. Subjects
- d. One page brief Profile
- e. Passport size Photo

## 4. Campus Information

Pune Campus Photographs

Shrivardhan Campus Photographs and Information about courses

Updated list of colleges of each campus with contact details and required information

## 5. Facilities

Information for the following sections

Nursery

Special School

Counselling Center

Auditorium

Food Product Development

Banking

Cafeteria

Health Care

Consumer Store

Herbal Garden

Patkar Hall

Maharshi Karve Seminar Complex

The members requested Dr Shitole to make the website universally accessible, Usable and User-Centric. The team suggested that the new website needs to be interactive, should have a screen reader, All three languages -Marathi, Hindi and english to be used. They also suggested that pages related to events, researches to be added.

The web developers and Dr Shitole provided the following guidelines:

W3C technology

Tools and Resources

Validation Tools: HTML, CSS, Broken Links

Accessibility

Mobile Friendliness

Assistive Technologies

Screen Reader Access



He informed that the guidelines are mandated by the Government of India. The "Guidelines for Indian Government Websites" was formally released in February, 2009 and has been included in the Central Secretariat Manual of Office Procedures (CSMOP) by Department of Administrative Reforms and Public Grievances, Ministry of Personnel, Public Grievance and Pensions, Govt. of India.

The website is Usable, User-Centric and Universally Accessible. They also form the basis for obtaining Website Quality Certification from STQC (Standardisation Testing Quality Certification) an organisation of Department of Information Technology, Government of India.

Dr Shitole informed the house that the compliance of these guideline can be assessed wherein the departments may use the compliance matrix included in the guidelines to self assess their websites for compliance. Compliance matrix lists all the mandatory guidelines in the form of a checklist. Departments may also submit their websites to STQC (Standardisation Testing Quality Certification) an organisation of Department of Information Technology, Government of India who will assess the website and award a 'Website Quality Certification' on compliance

**Agenda Item No 2: Any other matter with permission of the Chair**

None

The meeting ended with a vote of thanks to the chair.



IQAC Chairperson

( Prof ShashiKala Wanjari)

**Vice-Chancellor**  
**S.N.D.T. Women's University**  
**Mumbai - 400 020.**




IQAC coordinator

( Prof Preeti Verma)



## Action Taken Report

Agenda item	Agenda	Action Taken
1	Upgradation of University website	New website is interactive, has a screen reader. All three languages -Marathi, Hindi and english are used.
		The following features have been used: W3C technology Tools and Resources Validation Tools: HTML, CSS, Broken Links Accessibility Mobile Friendliness Assistive Technologies



IQAC Chairperson

( Prof Shashikala Wanjari)

**Vice-Chancellor**  
**S.N.D.T. Women's University**  
**Mumbai - 400 020.**



IQAC coordinator

( Prof Preeti Verma)

**SNDT Women's University, Mumbai**  
**Meeting of IQAC**  
**Wednesday 12<sup>th</sup> September, 2018, at 2.30 pm**  
**Committee room, Churchgate Campus**

The IQAC meeting was held on, Wednesday 12<sup>th</sup> September, 2018, at 2.30 pm in the Committee room of the University at the Churchgate Campus, where the following members were invited -

Prof Shashikala Wanjari	Chairperson
Dr V.N Magare	Administrative Officer
Dr Meena Kutte	Administrative Officer
Prof Archana Bhatnagar	Administrative Officer
Dr Pratima Tatke	Member
Dr Ganesh Magar	Member
Prof Anuradha Sowani	Member
Dr Jayshree Shinde	Member
Dr Dhrupadi Chattopadhyay	Member
Dr Putul Sathe	Member
Dr Rajshree Kulkarni	Member
Mr Prashant Sonwane	Member ( Non Teaching Pune)
Mr Nilesh Thackery	Member from the Management
Ms Ujjwal Purohit	Alumni Member
MS Trishala Muranda	Member Student Council
Dr Rauf Iqbal	External Member
Prof Errol D'souza	External Member
Dr Preeti Verma	Director of IQAC & Member Secretary

The following members sent their regret

Prof Errol D'souza  
Dr Rauf Iqbal  
Dr Ganesh Magar  
Mr Prashant Sonwane  
Ms Ujjwal Purohit  
MS Trishala Muranda

**Agenda**

1. Confirmation of minutes
2. Matter arising out of minutes
3. To train criterion coordinators in seven NAAC criterias.
4. To consider the initiative of Eco friendly campus
5. To encourage departments to hold guidance classes for various competitive examinations.
6. To promote students mentoring program
7. Any other matter with permission of the Chair



**Agenda Item 1: To confirm the minutes**

Minutes of the meeting held on **Tuesday 12<sup>th</sup> June , 2018** were perused and confirmed.

**Agenda Item No 2: Matter arising out of minutes**

None

**Agenda Item No 3: To train criterion coordinators in seven NAAC criterias.**

It was resolved that workshops and expert guidance would be provided to all the seven criteria coordinators.

**Agenda Item No 4: To consider the initiative of Eco friendly campus**

To promote disposal of menstrual waste and promote the Swachh Bharat Mission, the university took the initiative to promote menstrual sanitation and proper disposal of menstrual waste and installed sanitary napkin incinerators within the premises of all its 3 campuses and in its hostels.

**Agenda Item No 5: To encourage departments to hold guidance classes for various competitive examinations.**

Resolved that though some departments were providing guidance, other departments should also organise workshops for preparation of SET/NET examination, GATE examination, GRE examination.

**Agenda Item No 6: To promote students mentoring program**

Resolved that the university colleges /departments /institute appoint a mentor as per the student's ratio to guide students in academics. This should be extended not just for academics but even for other areas that cause stress.



**Agenda Item No 7: Any other matter with permission of the Chair**

None

Meeting ended with thanks to the chair.



IQAC Chairperson

**Vice-Chancellor**

( Prof Shashikala Wanjari )  
S.N.D.T. Women's University  
Mumbai - 400 020.

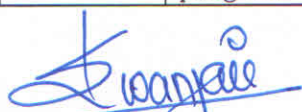


IQAC coordinator

( Prof Preeti Verma )

**Action Taken Report**

Agenda Item	Agenda	Action Taken
3	Train NAAC criterion coordinators in seven criterias.	Lectures and expert interactions were organised
4	Moving towards Eco friendly campus	Proper disposal of menstrual waste, sanitary napkin incinerators were installed within the premises of all 3 campuses and in its hostels.
5	Encourage departments to hold guidance classes for various competitive examinations.	Many departments/Colleges/Institutes organized workshops etc. The team of teachers provided the guidance to the students for higher studies.
6	Promote student mentoring program	This program has been initiated in most departments



IQAC Chairperson

**Vice-Chancellor**

( Prof Shashikala Wanjari )  
S.N.D.T. Women's University  
Mumbai - 400 020.



IQAC coordinator

( Prof Preeti Verma )



**SNDT Women's University, Mumbai**  
**Meeting of IQAC**  
**Tuesday 5<sup>th</sup> February, 2019, at 11.00 am**  
**Committee room, Churchgate Campus**

The IQAC meeting was held on, Tuesday 5<sup>th</sup> February, 2019, at 11.00 am in the Committee room of the University at the Churchgate Campus, where the following members were invited -

Prof Shashikala Wanjari	Chairperson
Dr V.N Magare	Administrative Officer
Dr Meena Kutte	Administrative Officer
Prof Archana Bhatnagar	Administrative Officer
Dr Pratima Tatke	Member
Dr Ganesh Magar	Member
Prof Anuradha Sowani	Member
Dr Jayshree Shinde	Member
Dr Dhrupadi Chattopadhyay	Member
Dr Putul Sathe	Member
Dr Rajshree Kulkarni	Member
Mr Prashant Sonwane	Member ( Non Teaching Pune)
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The following members sent their regret

Prof Errol D'souza  
Dr Rauf Iqbal  
Dr Ganesh Magar  
Mr Prashant Sonwane  
Ms Ujjwal Purohit  
MS Trishala Muranda  
Dr Dhrupadi Chattopadhyay  
Dr Putul Sathe

**Agenda**

1. Confirmation of minutes
2. Matter arising out of minutes
3. To discuss technology related issues in the university.
4. To consider series of skill development workshops for teaching, Non teaching and students.
5. To mentor affiliated colleges in applying for NAAC.
6. Initiate the process of pending CAS cases
7. To consider introduction of value added courses





**Agenda Item No 1: Confirmation of minutes**

Minutes of the meeting held on **Wednesday 12<sup>th</sup> September, 2018**, were perused and confirmed.

**Agenda Item No 2: Matter arising out of minutes**

None

**Agenda Item No 3: To discuss technology related issues in the university.**

There has been shortage of computers in the university. Resolved that Desktops and Laptops received through RUSSA grant be distributed to various departments and Laptops be given to HOD's and University Officials. Use of Open-source software, for teaching learning and research should be encouraged. This integration of Open-source tools would also help for online teaching learning and evaluation processes.

**Agenda Item No 4: To consider series of skill development workshops for teaching, Non teaching and students.**

It was resolved that experts may be identified and invited to the university to conduct workshop , seminars and lecture series for teaching, Non teaching staff and students.

**Agenda Item No 5: To mentor affiliated colleges in applying for NAAC.**

NAAC expects universities to mentor and hand hold their affiliated colleges to apply for NAAC. It was resolved that NAAC officials should be invited to conduct workshops for all university and affiliated college faculty.

**Agenda Item No 6: Initiate the process of pending CAS cases**

This agenda item was pending from previous meetings. It has now been resolved and CAS interviews have been conducted.

**Agenda Item No 7: To consider introduction of value added courses**

The need for value added courses were emphasized by the committee members. The members discussed the need and relevance of these ADD ON / Value Added courses. It was decided that these courses should be approved through the various academic bodies.

**Agenda Item No 8:**

To organized Quantitative Research

**Agenda Item No 9:**



To organized talks to understand the rule and regulations

**Agenda Item No 10:**

To organize short term courses under RUSA

**Agenda Item No 11:**

To promote quality culture

**Agenda Item No 12:**

To conduct workshop

**Agenda Item No 13:**

To conduct Talk on Building a Gender Equal World

None

Meeting ended with thanks to the chair.



IQAC Chairperson

( Prof Shashikala Wanjari)

**Vice-Chancellor**  
**S.N.D.T. Women's University**  
Mumbai - 400 020.



IQAC coordinator

( Prof Preeti Verma)

## Action Taken Report

Agenda Item	Agenda	Action Taken
3	Discuss technology related issues in the university	Desktops & laptops were distributed to concerned persons / departments
4	Series of skill development workshops for teaching, Non teaching and students.	Workshops were conducted related to Quality, Research Methodology, API, Service Rules , MOOCS. etc
5	Mentor affiliated colleges in applying for NAAC.	One day workshop was organised where NAAC Officials addressed issues pertaining to affiliated colleges and university
6	Initiate the process of pending CAS cases	CAS was conducted, more than 65 teachers benefitted
7	Introduction of more value added courses more value added courses	Most of the courses have been approved in the various academic bodies and are ready to be introduced in the coming academic term.
8.	Speak up 2019	Students were encouraged through various talk to know about their rights and learn to speak about themselves
9.	Organize International conference	International Conference Titled -Be the difference : Equality and Equity in Education ' , was organized by Special Education
10.	To understand the revised NAAC: Issues and Challenges	Workshop organized by the SNDDT WU for all Heads and concerned authorities to understand the nuances of revised NAAC . What are the challenges and issues may occur was also explained .



IQAC Chairperson

( Prof Shashikala Wanjari)



IQAC coordinator

( Prof Preeti Verma)

**Vice-Chancellor**  
S.N.D.T. Women's University  
Mumbai - 400 020.