

**GUIDELINES FOR PROVIDING GRANTS
FOR
MINOR AND MAJOR RESEARCH PROJECTS**

1. The project proposal should have a brief title not exceeding one and half lines to clearly indicate the subject and aim. The duly signed research proposal should include the following: Introduction/ Background, Rationale of the research, Objectives, Methodology, Budget, Expected outcome and Innovation (Annexure I)
2. The Budget for the Major grant should be year wise with justification and should include minor equipment, if needed (not exceeding Rs.1,00,000/-), contingency, consumables, books and journals, local travel and field work/ field surveys, Hiring Services if needed.
3. Budget for the Minor grant should be year wise with justification and should include contingency, consumables, books and journals, local travel and field work/ field surveys.
4. Detailed Biodata of the investigators should be submitted along with the application. (Annexure II)
5. The merits to be considered while sanctioning of research projects will depend on:
 - (a) Novelty of research
 - (b) Societal benefits of the project
 - (c) Scope and prospects of the research findings
 - (d) Opportunity for IPR/ start-ups/ commercialization
6. The funding for projects will not exceed Rs. 2,00,000/- for each minor research project and Rs. 6,00,000/- for each major research project.
7. Duration of the projects shall be for 18-24 months and 30-36 months for minor and major research grant, respectively. Teachers shall be eligible to avail the benefit of this scheme once in three years.
8. Rules for reserved category applicants will be as applicable.

Annexure I

**FORMAT FOR SUBMISSION OF PROPOSALS
FOR
MAJOR/ MINOR RESEARCH PROJECTS**

1. Project Title:
2. Introduction/ Background:
3. Rationale of the research:
4. Objectives:
5. Methodology:
6. Budget (year wise):
 - a. Minor Equipment, if needed (Only for Major projects)
 - b. Contingency
 - c. Consumables
 - d. Books and Journals
 - e. Local Travel and Field work/ Field surveys
 - f. Hiring Services if needed (Only for Major projects)
- Total:
7. Expected outcome and Innovation:

Name & Signature of Investigator

Forwarded through,

**Name & Signature of
HOD/Principal/Director**

Stamp & Seal

ANNEXURE II

BIODATA OF THE INVESTIGATOR/S

1. Name of Applicant:
2. Qualification:
3. Gender (M/F/T):
4. Designation:
5. Category: (GEN/SC/ST/OBC)
6. Date of Birth:
7. Mailing address and Email/Phone:
8. Educational Qualification (starting from graduation onwards):

Sr. No.	Degree	Year	Subject	University/Institution	% of marks

9. Details of work experience and research experience:

S.No.	Positions held	Name of the Institute	From	To

10. List of significant publications during last five years with details:
11. Professional recognition/ Awards/ Fellowships received:
12. Any other information:

Signature of Investigator

GUIDELINES FOR PROVIDING INTERNATIONAL AND NATIONAL TRAVEL GRANTS

1. The funding will be sanctioned on case-to-case basis and the decision of Research Funding Approval Committee will be final.
2. Travel grants can be availed only after gap of four years and only two times in the career. Grants will be sanctioned only for conferences/seminars to be held at University or National/International Organizations and not in the hotels/private places.
3. Young faculty members below 35 years of age can avail Registration fees and lowest economy fare (maximum Rs. 50000/- Air fare). Faculty members above 35 years can avail only lowest economy fare (maximum Rs. 50000/- Air fare).
4. Travel grants are applicable only to teachers delivering key-note addresses/ plenary lectures, contributing/presenting poster/oral paper, invited to Chair a session, invited under International collaboration Exchange Programmes, invited to give Symposia/ talks/ invited lectures and/ or those not covered under any of the above categories but the participation of person would enhance the academic development of the teacher or result in enhancing the image of University abroad.
5. Acceptance letter is mandatory at the time of proposal submission,
6. Three copies of the full text of documents/ papers prepared by the teachers for presentation at the international conferences/ seminars/ symposia/ workshops and details of training programme should be supplied. Brief details of the organizers, title of the programme, place and duration of the conference etc. in which the paper is proposed to be presented or participation is desired in the applications.
7. A copy of the letter of invitation from the organizers immediately after it is received should be enclosed.
8. Rules for reserved category applicants will be as applicable.
9. Per Diem payment: For the payment of daily allowance the Government of India's rates will be followed. D.A. will be paid for the duration of the conference plus two days i.e. one day before and one day after the conference.

GUIDELINES FOR PROVIDING PUBLICATION GRANTS

1. The support to permanent/regular faculty members in the University and Colleges under publication grants is for:

- (a) Research/ Review papers
- (b) Book chapters/ Monograph
- (c) University level publication of inter/ multidisciplinary Research journal, Newsletter/s etc.
- (d) Video recording submission by Ph.D. scholars for 'Research Depository'

2. The quantum of assistance to be provided for publication may be considered by the Research Funding Approval Committee. Preference will be given to publications in high impact factor, peer reviewed journals with ISSN/ISBN journals. In case of publication of articles in referred journals, full support may be extended.