



**Shreemati Nathibai Damodar Thackersey Women's University**

1, Nathibai Thackersey Road, Mumbai 400 020

Tel: 22072792/22031879/22030948

**Invitation for Quotation to purchase of Book Rack (all steel double faced ADDON) for BMK-KRC Pune Branch**

Ref No: *BMKKRC/M-20/761*

Date: 25/02/2020

Sealed Quotations are invited for **Book Rack all steel double faced ADDON for Bharatratna Maharshri Karve Knowledge Resource Centre Pune Branch**. The suppliers are advised to study all technical and commercial aspects, instructions, terms and conditions carefully in the document. Failure to furnish all information required in the quotation may result in the rejection of the quotation. The University reserves the right to reject the quotation in whole without assigning any reason thereof.

Name of Item	Quotation for Book Rack (all steel double faced ADDON) for Bharatratna Maharshri Karve Knowledge Resource Centre Pune Branch
Venue of Submission	Bharatratna Maharshri Karve Knowledge Resource Centre, SNDT Women's University, Maharshi Karve Vidyavihar, Karve Road, Pune 411038.
To be Addressed to:	Deputy Librarian, Bharatratna Maharshri Karve Knowledge Resource Centre, SNDT Women's University, Maharshi Karve Vidyavihar, Karve Road, Pune 411038.
Contact Telephone	020- 25439153
Deadline of submission	05/03/2020 till 4.30 PM

**Instructions:**

*\*Dates mentioned here, are scheduled dates for the University Activities. Any changes in dates of submission and processing shall be notified in 'Tenders/Quotations' section on the University website (sndt.ac.in) below the respective quotation.*

To view Quotation Notice, kindly visit following website of **SNDT Women's University, Mumbai**: <https://www.sndt.ac.in/tendersandquotations>

The quotations are invited for the following products:

**1. Item :**

Sr. No.	Item Name	Material Specifications	Size (WxDxH) mm	Qty	Rate	Amount
1.	Book Rack	Double faced Addon All steel Godrej make	1850H x 900W x 600D	10		
<b>Total</b>						
GST18%						
<b>Grand Total</b>						

**Note:** Extra work is payable as actual on site. Product should be according to plan as we provided

The quotations are invited in two parts under Three Envelop System. Technical envelope shall be enclosed and sealed in envelop No.1. Schedule of Rates shall be filled in and enclosed in Envelop No.2. Both the sealed envelopes shall be kept in Envelop No.3 which shall be big enough to contain two envelopes. On each envelop name and address along with contact number of bidder shall be written. On the top of it envelop name of the bidder should be mentioned.

**Envelop No.1:**

**The envelope must contain:**

1. Covering letter with details of bidders, address, name of proprietor, telephone number, mobile number, email ID, name, signature and seal. In case of partnership firm- name and address of the partners and copy of Partnership Deed.
2. Type of business entity: manufacturer/authorized dealer, any others (to be specified)
3. Certified copy of GST registration
4. PAN Card No.
5. List of main clients (maximum 10)

**Envelop No.2:**

**The envelope must contain:**

The financial bid may be submitted in the prescribed format as above on the letterhead of the bidder.

Sr. No.	Item Name	Size (WxDxH)mm	Qty	Rate	Amount
1.					
2.					

The rate must be inclusive of all charges. Taxes are to be mentioned clearly in the quotation.

- ⬇ The final quantity may vary at the time of issue of purchase order.
- ⬇ Free delivery, installation is required at the Pune Campus.
- ⬇ The rate validity will be upto 45 days from the date of submission deadline.
- ⬇ All necessary documents, manuals to be handed over to the concerned department.
- ⬇ University will issue Octroi Exemption certificate if required.



**The Director,**

**Bharatratna Maharshi Karve Knowledge Resource Centre,  
SNDT Women's University, Mumbai - 400020.**