



Shreemati Nathibai Damodar Thackersey Women's University
1, Nathibai Thackersey Road, Mumbai 400 020

Invitation for Quotations for Purchase of Furniture viz; Circulation Counter and Installation of partition at SNDT Women's University, BMK KRC Juhu Branch

Ref No: JL/2021-22/98

Date: October 30, 2021

Sealed Quotations are invited for purchase of proposed furniture work of circulation Counter and Partition (both side) of SNDT Women's University, BMK, Knowledge Resource Centre, Sir Vithaldas Vidya Vihar, Juhu Road, Santacruz (W), Mumbai 400 049. The suppliers are advised to study all technical and commercial aspects, instructions, terms and conditions carefully in the document. Failure to furnish all information required in the quotation may result in the rejection of the quotation. The University reserves the right to reject the quotation in whole without assigning any reason thereof.

Name of Item	:	Circulation Counter and Installation of partition
Venue of Submission	:	BMK KRC, SNDT Women's University, Juhu Road, Santacruz (West), Mumbai 400049
To be Addressed to	:	Director, BMK-KRC, SNDT Women's University, 1, N.T. Road, New Marine Lines, Mumbai 400 020
Contact Telephone	:	8928853901 / 9820318752
Deadline of submission	:	Monday November 15, 2021

Instructions:

Dates mentioned here, are scheduled dates for the University Activities. Any changes in dates of submission and processing shall be notified in 'Tenders/Quotations' section on the University website (sndt.ac.in) below the respective quotation.

To view Quotation Notice, kindly visit www.sndt.ac.in website of SNDT Women's University, Mumbai

Quotations should clearly mention all Technical Specifications mentioned in this document.

The quotations are invited for the following products:

1. Partition (2 Nos.): One side Partition includes - Length 100 feet height 5 feet. Total work for 500 square feet. Half partition i.e. 100feet X2.5 feet will be Bakelite 4 mm thickness & rest half portion (upper half portion) will be with transparent glass of thickness 4mm. Aluminum section will be closed side portion from all side.

Same size partition with same specification at another side.

2. Counter (library circulation): Counter will be in C shape. Counter will be closed from front. Top /front will be sunmica fitted. (Sunmica colour will be our choice) Counter will be having four drawers with lock. Height of the counter table will be 2.5feet & width will be 2 feet. Length will be 10 feet in front & side will be 8 feet along with openable door at both sides. Above 2.5 feet height separation transparent glass will be there up to 5 feet (actual glass height will be 2.5 feet)

The quotations are invited in two parts under Three Envelop System. Technical envelop shall be enclosed and sealed in envelop No.1. Schedule of Rates shall be filled in and enclosed in Envelop No.2. Both the sealed envelopes shall be kept in Envelop No.3 which shall be big enough to contain two envelopes. On each envelop name and address along with contact number of bidder shall be written. On the top of it envelop name of the bidder should be mentioned.

Envelop No.1: Technical Bid

The envelope must contain:

1. Profile of the vendor - Covering letter with details of bidders, address, name of proprietor, telephone number, mobile number, email ID, name, signature and seal. In case of partnership firm-name and address of the partners and copy of Partnership Deed.
2. Work Experience Certificate (including client list)
3. Registration Certificate
4. GST Certificate
4. PAN Copy
5. If GST is not applicable then declaration of the same

Envelop No.2: Financial Bid

The envelope must contain:

The financial bid may be submitted in the prescribed format on the letterhead of the bidder.

Sr. No.	Particular	Length/Width	Height	GST & other taxes	Rate	Amount
1.	Partition both side	100 feet	5 feet (actual glass height will be 2.5 feet)			
2.	Counter (library circulation)	10 feet in front & 8 feet in side	5 feet (actual glass height will be 2.5 feet)			

Note: Extra work is payable as actual on site. Product should be according to plan as we provided

The rate must be inclusive of all charges. Taxes are to be mentioned clearly in the quotation. The final quantity may vary at the time of issue of purchase order. Free delivery, installation is required at the BMK KRC Juhu Branch SNDT Women's University, Juhu.

The rate validity will be upto 45 days from the date of submission deadline.

All necessary documents, manuals to be handed over to the concerned department, Juhu campus.

Packing and transport charges, transit insurance will be inclusive in the quoted rate. University will issue Octroi Exemption certificate if required.



Director

30.10.22

BMK-Knowledge Resource Centre
SNDT Women's University, Mumbai – 20.