

SVT/Quotation/2022-23/352

Date: 27/7/2022

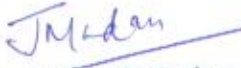
Subject: Quotation from Agencies for AMC of Hardware, Networking and other ICT equipment On-Premises Support and Software Application Support Under College Repair and Maintenance for Sir Vithaldas Thackersey College of Home Science (Autonomous) SNDT Women's University, Sir Vithaldas Vidvavihar Campus, Juhu Tara Road, Santacruz (West), Mumbai.

Madam / Sir

Sealed Quotation are invited from Agencies for Annual Maintenance Contract (Comprehensive AMC with Resident Engineer) for Computer and Printer, Networking & Other ICT equipment On - Premises Support and Software Application Support Under College Repair and Maintenance for Sir Vithaldas Thackersey College of Home Science (Autonomous) SNDT Women's University, Sir Vithaldas Vidyavihar Campus, Juhu Tara Road, Santacruz (West), Mumbai on or before 6th August, 2022 (before 4.00 PM).

Terms and Conditions

1. Sir Vithaldas Thackersey College of Home Science (Autonomous), SNDT Women's University, Santacruz (West), Mumbai reserves the right to reject any or all quotations without assigning any reasons thereof.
2. Previous experience of working with the institution would be considered.
3. The decision of the College Management will be final.


Dr. Jagmeet Madam
(Principal)

(Offer should filled on letter head)
Annexure - A

To,
The Principal,
Sir Vithaldas Thackersey College of Home Science (Autonomous),
SNDT Women's University, Juhu, Santacruz (West),
Mumbai - 400 049.

Subject : Quotation from Agencies for AMC of Hardware, Networking and other ICT equipment* On-Premises Support and Software Application Support under College Repair and Maintenance for Sir Vithaldas Thackersey College of Home Science (Autonomous) SNDT Women's University, Sir Vithaldas Vidvavihar Campus, Juhu Tara Road, Santacruz (West), Mumbai.

Respected Sir / Madam

With reference to subject cited above we would like to furnish our requirements quote with best rate possible as below.

Providing "Maintenance and Operation" for day to day Operations of installed Information & Communication Technology (ICT) System at Sir Vithaldas Thackersey College of Home Science, SNDT WU, Juhu Campus :

1. Daily Inspection, Operations and Maintenance of Information Communication Technology System and Accessories.
2. Health check up and condition of IT systems.
3. Attending of service request calls during the contract period.
4. Rectification of any problem/s arises in any HW Equipment/s.
5. Rectification of any problem/s arises due to System errors.

The Financial Bid may be submitted in the prescribed format on the letterhead of the bidder.

Scope of works (Specification)	Rate per unit (INR)	GST (INR)	Amount (INR)	Total Amount (In Word)
Annual Maintenance Contract (Comprehensive AMC with Resident Engineer) for Computer, Laptop and Printer, & ICT equipment On - Premises and Software Application Support				

1. The rate is inclusive of all charges.
2. GST amount is to be mentioned clearly in the quotation.
3. The final quantity may vary at the time of issue of purchase order.
4. The rate validity will be up to 30 days from the date of submission deadline.

All the terms and conditions given in notifications are studied thoroughly and accepted fully.

Thanking you,

Yours truly,

Name of the Company

Signature of the Proprietor

Date :

Annexure - B

We comply with the following Criteria as required in this engagement.

Sr. No	Qualifying Criteria	Enclosed and attested (Y/N)	Enclosed Document Page No (1, 2 etc.)
1	Should have handled projects with the above scope in any Educational Institution with minimum 50 PCs in LAN network. Work orders should be attached for the experience.		
2	Should have experience in software backup, restoration, recovery etc. Work orders should be attached for the experience.		
3	Should hold a valid PAN.		
4	Should have valid GST Number.		
5	Should have valid ISO 9001: 2015		
6	Onsite support engineer (ONE No.) with minimum 2 years' relevant experience.		

Component	Items	Quantity	Activities	Compliant (Y/N)
Hardware	Personal Computers	137		
	Laptops	30		
	Printers	29		
	Scanners			
Networking	Switches	19		
	Routers/ Gateways	13		
	Wi-Fi Routers	10		
	Firewall	1		
	Cables and Wires, I/O Points			
ICT Equipment	Projector		Vendor Coordination	

	LCD/ LED Screens		Vendor Coordination	
	Interactive Boards		Vendor Coordination	
	Head Phones/ Speakers		Vendor Coordination	
	Meeting Devices	2		
Others	CCTV Camera		Vendor Coordination	
	Internet Connectivity (Leased Line and Broadband)	2	Vendor Coordination	
Onsite Support	Onsite/ Daily Calls		1 Personnel Onsite	
	Regular Maintenance			
	Regular Support			
	Vendor Coordination			
	Meeting/ Conference/ Audit Support			
	Server Support			
	Application Support			
Application/ Software Support	Antivirus Updates			
	Windows, Microsoft products Updates			
	Regular Backups and Restoration of SVT applications			
	Vendor Coordination for software Applications			
	Vendor Co-ordination for Computer Lab Software like AUTOCAD, 3DMAX, CORELDRAW etc.			

I hereby acknowledge that the information provided above is correct.

Signature:

Date:

Designation :

Yours truly,

Name of the Company

Signature of the Proprietor:

Date :