

**SHREEMATI NATHIBAI DAMODAR THACKERSEY
WOMEN'S UNIVERSITY**
Pariksha Bhavan, Sir Vithaldas Thackersey Vidyavihar,
Juhu Road, Santacruz (West), Mumbai-400 049.
www.sndt.ac.in, E-mail: doee@sndt.ac.in; drexam@sndt.ac.in,
E-mail : drexam1@sndt.ac.in, arexam@sndt.ac.in

DOEE (D) : 2661 5151
Dy. Registrar : 2661 1524
Dy. Registrar 1 : 2660 3256
Asst. Registrar : 2661 5138
B.Ed, H.Sc, Nsg. DMLT : 2660 3322
B.A., B.Com., M.A., M.Com, Law : 2661 1595
Accounts : 2660 8374
Degree, Mgm, Certi. : 2661 2877
M.Phil. Ph.D : 2660 3259
Confidential : 2661 2265
Tech., Pharma., BCA, BMS : 2661 5985
CFC : 2660 8304 / 2661 5168

Ref.No.:Exam./Quotation/2021-22/311

Date:23.02.2022

Sub.: Quotation for Black and White Copier Machine (Qty. 1No.).

Madam / Sir,

Sealed quotations are invited for Black and White Copier Machine (Qty.1 No.) required at the Pariksha Bhavan. Interested vendors are requested to submit their quote in the format given in Annexure 'A' on company letter head. Quotation should be submitted to the Director (Addl Charge), Board of Examination and Evaluation, Pariksha Bhavan, SNDT Women's University, Sir Vithaldas Vidyavihar, Juhu Campus, Santacruz (West), Mumbai - 400 049 on or before 05th March, 2022 (before 04:30 p.m.).


(I) The Technical Bid should be as follows:

- Profile of the vendor
- Work Experience Certificate (not only the client list)
- Registration certificate
- GST Certificate
- PAN Copy
- If GST is not applicable then declaration of the same
- Last 3 years audited profit lost statement along with quotation.

(II) The Financial Bid should be as follows:

- Mentioning including all taxes.
- If required component wise then format to be given component wise.

Pariksha Bhavan, SNDT Women's University, Sir Vithaldas Vidyavihar, Juhu Campus, Santacruz (West), Mumbai - 400 049 reserves the right to reject any or all quotations without assigning any reasons thereof.


(Dr. Sanjay Shedmake)
Director (Addl Charge),
Board of Examinations and Evaluation
23/2/2022

Invitation for Quotations
For Black and White Copier Machine (Qty. 1No.).

Ref.No.: Exam/Accounts/Quotation/2021-22/311

Date: 23.02.2022

Sealed quotations are invited for **Black and White Copier Machine (Qty. 1No.) to be required at the Pariksha Bhavan, Juhu Campus**. The suppliers are advised to study all technical and commercial aspects, instructions, terms and conditions carefully in the document. Failure to furnish all information required in the quotation may result in the rejection of the quotation. The University reserves the right to reject the quotation in whole without assigning any reason thereof.

Name of Item	Quotation for Black and White Copier Machine (Qty. 1No.)
Venue of Submission	Pariksha Bhavan, SNDT Women's University, Juhu Campus, Santacruz (W), Mumbai - 400049.
To be Addressed to	The Director (Addl Charge), Board of Examinations and Evaluation, SNDT Women's University, Juhu Campus, Santacruz (W), Mumbai - 400049.
Contact Telephone	022-26615159
Deadline of submission	Wednesday, 05 th March, 2022 upto 04:30 p.m.

Instructions:

* Dates mentioned here, are scheduled dates for the University Activities. Any changes in dates of submission and processing shall be notified in 'Tenders/Quotations' section on the University website (sndt.ac.in) below the respective quotation.

To view Quotation Notice, kindly visit following website of SNDT Women's University, Mumbai: www.sndt.ac.in

Quotations should clearly mention all Technical Specifications mentioned in this document.

The quotations are invited for the following products:

Sr. No.	Particulars of Machine	Qty. (In Nos.)
A.	BLACK AND WHITE COPIER MACHINE (a) SPECIFICATION : 1. Speed-One-Sided Speed A4 : 25 ppm or More 2. Speed-One-Sided Speed A3 : 14 ppm or more 3. Two-Sided Speed A3 : 9 ppm or more 4. Monthly Duty Cycle : 107,000 pages or more	01 No.

Sr. No.	Particulars of services	Qty. (In Nos.)
	<p>(b) TYPE :</p> <ol style="list-style-type: none"> 1. Monochrome Multifunction Machine, Separate Drum and Toner (Dual Component) 2. Warm-up Time : 12 sec 3. Std Paper Source(s) : Dual tray 4. Std Paper Capacity(Each) : 520/520 sheets 5. Bypass/Paper Weights : 100-sheet 6. Max Original Size : 11 x 17 7. Copy Resolution : 600 x 600 dpi 8. Hard Disk Capacity(GB) : 1024 or More 9. Duplex : Standard 10. DADF-Document Feeder Capacity : 110 pages or more 11. Control Panel : 7" colour touchscreen or better <p>(c) FEATURES :</p> <p>(i) MULTIFUNCTION MODES</p> <ol style="list-style-type: none"> 1. Copier : Yes 2. Network Printer : Yes 3. Printer : Yes 4. Scanner : Yes <p>(ii) CONNECTIVITY SPECIFICATIONS</p> <ol style="list-style-type: none"> 1. Operating System Support : Network Printer : Win Server 2000, Server 2003, Server 2008, 7, Server 2012, 8, 10, Mac OS 10.10, 10.11, 10.12, Citrix, Linux, UNIX 2. USB Interface : Std 3.0, std (host) 3. Network Interface : Std Ethernet 4. Interface Type : 10/100/1000BaseTX, 802.11b/g/n <p>(iii) PRINTER SPECIFICATIONS</p> <ol style="list-style-type: none"> 1. Speed : 25 ppm 2. Print Resolution: 1200 x 1200 dpi or more 3. Processor/MHz : Dual Core/1.05 GHz 4. Page Description Languages : PCL® 5e, 6 PDF XPS TIFF JPEG HP-GL 	

Sr. No.	Particulars of services	Qty. (In Nos.)
	(iv) SCANNER AND IMAGE MANAGEMENT SPECIFICATIONS 1. Technology : CCD 2. Max Resolution : 600 x 600 dpi 3. Simplex Input Speed : Black-and-white: Scan up to 55 ipm – A4 / 210 x 297 mm Colour: Scan up to 55 ipm A4 / 210 x 297 mm 4. Duplex Input Speed : Black-and-white: Scan up to 26 ipm – A4 / 210 x 297 mm Colour: Scan up to 26 ipm A4 / 210 x 297 mm 5. TWAIN Compatible : Yes 6. File Formats Supported : JPEG, PDF, PDF/A, linearized PDF, password-protected PDF, searchable PDF, TIFF, XPS (D) WARRANTY AND GUARANTY : 1 to 5 Years	

The proof of the same is attached herewith.

The quotations are invited in two parts under Three envelop System. Technical envelop shall be enclosed and sealed in Envelop No.1. Schedule of Rates shall be filled in and enclosed in Envelop No.2. Both the sealed envelopes. On each envelop name and address along with contact number of bidder shall be written. On the top of it envelop name of the bidder should be mentioned.

Envelop No.1:

The envelop must contain:

1. Covering letter with details of bidders, address, name of proprietor, telephone number, mobile number, email-ID, name, signature and seal. In case of partnership firm-name and address of the partners and copy of Partnership Deed.
2. Type of Business entity: manufacturer/authorized dealer, any other (to be specified).
3. Certified copy of GST registration. If GST is not applicable then declaration of the same should be obtained.
4. PAN Card No.
5. List of main clients (maximum 10).
6. Work Experience Certificate (not only the client list)
7. Last 3 years audited profit lost statement along with quotation.

Envelop No.2:

The envelop must contain:

The financial bid may be submitted in the prescribed format as above on the letterhead of the bidder.

Sr. No.	Details of Store Material (Without Make) and Details of Required Technical Specification	Qty. (In Nos.)	Rate (In Rs.)	Total Estimated Cost (In Rs.)	GST	Grant Total Amount with GST (In Rs.)
	<p>BLACK AND WHITE COPIER MACHINE</p> <p>(a) SPECIFICATION :</p> <ol style="list-style-type: none"> Speed-One-Sided Speed A4 : 25 ppm or More Speed-One-Sided Speed A3 : 14 ppm or more Two-Sided Speed A3 : 9 ppm or more Monthly Duty Cycle : 107,000 pages or more <p>(b) TYPE :</p> <p>Monochrome Multifunction Machine, Separate Drum and Toner (Dual Component)</p> <ol style="list-style-type: none"> Warm-up Time : 12 sec Std Paper Source(s) : Dual tray Std Paper Capacity(Each) : 520/520 sheets Bypass/Paper Weights : 100-sheet Max Original Size : 11 x 17 Copy Resolution : 600 x 600 dpi Hard Disk Capacity(GB) : 1024 or More Duplex : Standard DADF-Document Feeder Capacity : 110 pages or more Control Panel : 7" colour touchscreen or better <p>(c) FEATURES :</p> <p>(ii) MULTIFUNCTION MODES</p> <ol style="list-style-type: none"> Copier : Yes Network Printer : Yes Printer : Yes Scanner : Yes 	01 No.				

Sr. No.	Details of Store Material (Without Make) and Details of Required Technical Specification	Qty. (In Nos.)	Rate (In Rs.)	Total Estimated Cost (In Rs.)	GST	Grant Total Amount with GST (In Rs.)
	<p>(ii) CONNECTIVITY SPECIFICATIONS</p> <ol style="list-style-type: none"> Operating System Support : Network Printer : Win Server 2000, Server 2003, Server 2008, 7, Server 2012, 8, 10, Mac OS 10.10, 10.11, 10.12, Citrix, Linux, UNIX USB Interface : Std 3.0, std (host) Network Interface : Std Ethernet Interface Type : 10/100/1000BaseTX, 802.11b/g/n <p>(iii) PRINTER SPECIFICATIONS</p> <ol style="list-style-type: none"> Speed : 25 ppm Print Resolution: 1200 x 1200 dpi or more Processor/MHz : Dual Core/1.05 GHz <p>Page Description Languages : PCL® 5e, 6 PDF XPS TIFF JPEG HP-GL</p> <p>(iv) SCANNER AND IMAGE MANAGEMENT SPECIFICATIONS</p> <ol style="list-style-type: none"> Technology : CCD Max Resolution : 600 x 600 dpi Simplex Input Speed : Black-and-white: Scan up to 55 ipm – A4 / 210 x 297 mm Colour: Scan up to 55 ipm A4 / 210 x 297 mm Duplex Input Speed : Black-and-white: Scan up to 26 ipm – A4 / 210 x 297 mm Colour: Scan up to 26 ipm A4 / 210 x 297 mm TWAIN Compatible : Yes 					

Sr. No.	Details of Store Material (Without Make) and Details of Required Technical Specification	Qty. (In Nos.)	Rate (In Rs.)	Total Estimated Cost (In Rs.)	GST	Grant Total Amount with GST (In Rs.)
	<p>6. File Formats Supported : JPEG, PDF, PDF/A, linearized PDF, password-protected PDF, searchable PDF, TIFF, XPS</p> <p>(D) WARRANTY AND GUARANTY : 1 to 5 Years</p>					

General Conditions:

1. The rate must be inclusive of all charges. Taxes are to be mentioned clearly in the quotation.
2. Authorization letter from the manufacturer, authorized dealer, any other (to be specified).
3. Once a contract rate is arrived at, the same shall remain from and shall not be subject to escalation what so ever reasons during the performance of the contract.
4. The vendor should adhere with all seriousness to the time schedule provided by the Examination Section.
5. Payment will be made within 15 days after successful installation. No advance will be paid. TDS will be deducted as per rules.
6. **Free Delivery:** At the Computer Centre of the Pariksha Bhavan, S.N.D.T Women's University, Mumbai - 400049 on working days between 10:30 a.m. to 04:30 p.m. and it should be stored as per the serial number by the vendor.
7. **Penalty:** Will be levied to the maximum 10% if the contract value for the delay in supply of the material or deficiency in the service as per the rules prescribed in the Maharashtra Universities Act, 2016 and the Maharashtra Universities Accounts Code.
8. The rate validity will be upto 45 days from the date of submission deadline.
9. All necessary documents, manuals to be handed over to be concerned department, Juhu campus.
10. Packing and transport charges, transit insurance will be inclusive in the quoted rate.
11. The Annual Maintenance Contract (AMC) after the warranty period should be included in the rate specifying the AMC for one / three / five years.

(Dr. Sanjay Shedmake)
Director (Addl Charge),
Board of Examinations and Evaluation

Encl.: As mentioned above.

23/2/2021

23/2/2021