SNDT WOMEN'S UNIVERSITY

PARIKSHA BHAVAN

Sir Vithaldas Thackersey Vidyavihar

Juhu Road, Santacruz (West), Mumbai – 400 049.

श्रीमती ना. दा. ठाकरसी महिला विद्यापीठ

परीक्षा भवन

सर विठ्ठलदास ठाकरसी विद्याविहार

जुहू रोड, सांताक्रूझ (पश्चिम), मुंबई – ४०० ०४९.

Date: 15.07.2023

Ref.No.:Exam/Web-Tender/2023-24/103

Sub.: Quotation for Common Entrance Test (CET) Online exams for B.Ed. /M.Ed. Admission for the Academic year 2023-2024 other than Maharashtra state affiliated colleges of SNDT Women's University.

Madam / Sir,

Sealed quotations are invited for quotation for Common Entrance Test (CET) Online exams for B.Ed. /M.Ed. Admission for the Academic year 2023-2024 other than Maharashtra state affiliated colleges of SNDT Women's University. Interested vendors are requested to submit their quote in the format given in Annexure 'A' on company letter head. Quotation should be submitted to the Director (Addl Charge), Board of Examination and Evaluation, Pariksha Bhavan, SNDT Women's University, Sir Vithaldas Vidyavihar, Juhu Campus, Santacruz (West), Mumbai – 400 049 on Monday, 24th July, 2023 before 04:30 p.m.

(I) The Technical Bid should be as follows:

a. Scanned and certified copy of Company Profile of vendor:
Covering letter with details of bidders, address, name of proprietor, telephone number, mobile number, email-ID, name, signature and seal. In case of partnership firm-name and address of the partners and copy of Partnership Deed.

b. Scanned and Certified GST Certificate and Latest Return. If GST is not applicable then declaration of the same.

c. Scanned and Certified PAN Copy.

d. Scanned and Certified copy of Registration / Shop and Establish Licence / Certified of Dealership / Certificate of incorporation whichever is applicable.

e. Scanned and Certified copy of the work experience certificate in core business for ANY three years (due to pandemic period of 2 years) of last 5 years (One certificate per year; No work order please).

f. Scanned copy of list of clients for last five years.

g. If any work which requires specific expertise / technical specifications then the same should be mentioned.

h. Scanned and Certified copy of the tender document with stamp, seal and signature of the authorized representative.

(II) The Financial Bid should be as follows:

a. Undertaking as Annexure – A.

b. Mentioning including all taxes.

c. If required component wise then format to be given component wise.

Pariksha Bhavan, SNDT Women's University, Sir Vithaldas Vidyavihar, Juhu Campus, Santacruz (West), Mumbai – 400 049 reserves the right to reject any or all quotations without assigning any reasons thereof.

P. S. W 15/7/23

(Dr. Pradnya Wakpainjan)
Director (Addl Charge),
Board of Examinations and Evaluation

Web-Site www.sndt.ac.in ; E-mail: doee@sndt.ac.in ; arexam@sndt.ac.in ; ar2@exam.sndt.ac.in , accountsexam@sndt.ac.in
DOEE: 2661 1524 / Asst.Registrar: 2661 5138 / Asst.Registrar: 2661 5168 / Senior Steno: 2661 5159 / Accounts: 2660 8374 / Degree, Migra.,Certifi: 26612877
Confidential Unit: 26612265 / Faculty of Interdisci. / Humanities: 2660 3322 / Faculty of Com. &Mangt: 2661 1595 / Faculty of Scie. & Tech:2661 5985 / CFC / MKCL Centre: 2660 8304

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Invitation for Quotations

Quotation for Common Entrance Test (CET) Online exams for B.Ed. /M.Ed. Admission for the Academic year 2023-2024 other than Maharashtra state affiliated colleges of SNDT Women's University.

Ref.No.: Exam/Accounts/Quotation/2023-24/103   Date: 15.07.2023

Sealed quotations are invited quotation for Common Entrance Test (CET) Online exams for B.Ed. /M.Ed. Admission for the Academic year 2023-2024 other than Maharashtra state affiliated colleges of SNDT Women's University. The suppliers are advised to study all technical and commercial aspects, instructions, terms and conditions carefully in the document. Failure to furnish all information required in the quotation may result in the rejection of the quotation. The University reserves the right to reject the quotation in whole without assigning any reason thereof.

Name of Item	Quotation for Common Entrance Test (CET) Online exams for B.Ed. /M.Ed. Admission for the Academic year 2023-2024 other than Maharashtra state affiliated colleges of SNDT Women's University.
Venue of Submission	Pariksha Bhavan, SNDT Women's University, Juhu Campus, Santacruz (W), Mumbai – 400049.
To be Addressed to	The Director (Addl Charge), Board of Examinations and Evaluation, SNDT Women's University, Juhu Campus, Santacruz (W), Mumbai – 400049.
Contact Telephone	022-26615159
Deadline of submission	Monday, 24th July, 2023 before 04:30 p.m.

Instructions:

Dates mentioned here, are scheduled dates for the University Activities. Any changes in dates of submission and processing shall be notifies in 'Tenders/Quotations' section on the University website (sndt.ac.in) below the respective quotation.

To view Quotation Notice, kindly visit following website of SNDT Women's University, Mumbai: www.sndt.ac.in

Quotations should clearly mention all Technical Specifications (if any) mentioned in this document.

The quotations are invited for the following products:

Sr. No.	Details of Store Material (Without Make) & Details of Required Technical Specification	Qty.
01	Common Entrance Test (CET) Online exams for B.Ed. /M.Ed. Admission for the Academic year 2023-2024 for other than Maharashtra state affiliated college of SNDT Women's University.	1200 students

The quotations are invited in two parts under Two envelop System. Technical envelop shall be enclosed and sealed in Envelop No.1. Schedule of Rates shall be filled in and enclosed in Envelop No.2. Both the sealed envelopes. On each envelope name and address along with contact number of bidder shall be written. On the top of it envelop name of the bidder should be mentioned.

Envelop No.1: Technical Bid.
The envelope must contain:

a. Scanned and certified copy of Company Profile of vendor:
   Covering letter with details of bidders, address, name of proprietor, telephone number, mobile number, email-ID, name, signature and seal. In case of partnership firm-name and address of the partners and copy of Partnership Deed.

b. Scanned and Certified GST Certificate and Latest Return. If GST is not applicable then declaration of the same.

c. Scanned and Certified PAN Copy.

d. Scanned and Certified copy of Registration / Shop and Establish Licence / Certified of Dealership / Certificate of incorporation whichever is applicable.

e. Scanned and Certified copy of the work experience certificate in core business for ANY three years (due to pandemic period of 2 years) of last 5 years (One certificate per year; No work order please).

f. Scanned copy of list of clients for last five years.

g. If any work which requires specific expertise / technical specifications then the same should be mentioned.

h. Scanned and Certified copy of the tender document with stamp, seal and signature of the authorized representative.

Envelop No.2: Financial Bid.
The envelope must contain:

The financial bid may be submitted in the prescribed format as above on the letterhead of the bidder. The quotation for printing of marksheet for academic year 2023-2024 in the following prescribed proforma:

a. Undertaking as Annexure – A.

b. Mentioning including all taxes.

c. If required component wise then format to be given component wise.

(Offer should filled on letter head)
Annexure I

Ref.No.:   Date:

To,
The Director
(Addl Charge),
Board of Examinations and Evaluation,
SNDT Women's University,
Juhu Road, Santacruz (West),
Mumbai – 400 020.

Sub.: The Quotation for Common Entrance Test (CET) Online exams for B.Ed. /M.Ed. Admission for the Academic year 2023-2024 other than Maharashtra state affiliated colleges of SNDT Women's University, Financial Bid.

Respected Sir / Madam,

With reference to subject cited above we would like to furnish our quote with best rate possible as below:

Sr. No.	Particular	Qty. (In Nos.)	Rate (In Rs.)	Total Estimated Cost (In Rs.)	GST	Grant Total Amount with GST (In Rs.)
1.	SNDT wants to conduct Online Exams and assessment for Common Entrance Test (CET) for B.Ed. and M.Ed. Courses for outside of Maharashtra state affiliated colleges of SNDT Women's University. **1.** Registration will be done online by user with the registration link available in the SNDT college website. **2. Registration form need to create with the payment gateway option.** **3.** Registration form consist below information: a) Photo & signature b) College name in dropdown c) Its MANDOTORY to upload Document of caste, education for 10th, 12th, Graduation. d) Shared the previous year registration form for reference i.e. need to capture same information in this registration form. **4.** Payment gateway will integrate with SNDT current aggregator for the payment collection in registration form. **5.** No. of candidates will be approx. 1200 (B.Ed. - 1100, M.Ed.-100). **6.** Exam will be English & Hindi Languages. **7.** Exam will be auto proctored with image proctored features. **8.** In results format category (ex. SC, ST, DT/NT/VJNT, OBC, EBC and General) will be display with complete analytics training. **9.** MCQ Questions / Assessment will be in English/Hindi Languages.	Students 1200				

Sr. No.	Particular	Qty. (In Nos.)	Rate (In Rs.)	Total Estimated Cost (In Rs.)	GST	Grant Total Amount with GST (In Rs.)
	10. Need login for documents checking of candidates. **11.** Test Duration : 90 Minutes **12.** Test Types: MCQ Type with Four Options. **MCQ Test Requirements** : **13.** Auto Next **14.** Allowed to review previous questions **15.** Randomization **16.** Show Question Panel **17.** Show Section and Topic Name **18.** Frequency Navigation Alert **19.** Flag Button **20.** Test Instructions to be changed **21.** Resume Test Activation **22.** Screen Capturing, Chat (Only available for remote proctoring), Clear Response, Image Capturing (usually activated for Remote Proctoring), Navigation along with 20 Frequency, Auto Proctor System. **23.** Control room to be setup by the vendor at vendors place to help student's queries before, during and after the registration and exams. **24.** All Administrative and Technical Support has to be done by the vendor before, during and after the registration and exams. **25.** All Technical Training has to be given to examination staff, examiner and paper setter appointed for this exam. **26.** All report as required has to be submitted within 48 hours with result to examination section. **27.** Hall Ticket / Admit Card / Mock Test and Final Exam and etc. has to deliver through SMS, What's App and Email to all Eligible Candidates before 48 hours of the final exam. **28.** Mock Test has to be conducted before 2 days from the final exam. **29.** Verification and Scrutiny of the registration form will be done by the concerned HoD. The Link and Training has to be given for the same to all the concerned.					
	Total Rs.					

UNDERTAKING :

I /We have read the terms and conditions of the tender and I / We hereby agree to agree to abide by the same.

Seal of the Tenderer

Date :

Signature of the Tenderer

General Conditions:

The rate must be inclusive of all charges. Taxes are to be mentioned clearly in the quotation.

Payment: Payment will be done after the completion of exams and receiving all the reports and candidates form with all documents through email. No advance will be paid. TDS will be deducted as per rules.

All necessary documents, manuals and data to be handed over to be concerned department, Juhu campus.

P.S. 15/7/23

(Dr. Pradnya Wakpainjan)
Director (Addl Charge),
Board of Examinations and Evaluation

Encl.: As mentioned above.