

JDBIMS/Web Notification /2025-26/09 |

03<sup>rd</sup> Oct, 2025

**INVITATION FOR QUOTATION**

For Purchasing Bench for the Jankidevi Bajaj Institute of Management Studies, Juhu, Mumbai – 400 049.

The sealed Quotation is invited for purchasing Bench for Jankidevi Bajaj Institute of Management Studies, Juhu, Mumbai – 400 049. The college reserves the right reject the quotation without assigning any reason there of

Sr.No.	Particular	Details
1	Name of item	Purchasing Bench
2	Venue of Submission	Jankidevi Bajaj Institute of Management Studies, Juhu, SNDT Women's University Mumbai – 400 049
3	To be Addresses to	The Director, Jankidevi Bajaj Institute of Management Studies, Juhu, SNDT Women's University Mumbai – 400 049
4	Contract No.	022-26606626/8369169979
5	Deadline of submission	14.10.2025
6	Specification & Requirement	Providing and Supply MS Under Structure Desk Bench With Powder Coating and PLPB Top
7	Quantity	60 Nos.

**Prof. Dr. Mahesh V. Shitole**  
Director

### Instructions:

Dates mentioned here are scheduled dates for the college Activities. Any change in dates of submission and processing shall be notified in Tender/Quotation Section on the University website (sndt.ac.in) below the respective quotation.

To view Quotation Notice, Kindly follow the website of SNDT Women's University, Mumbai ([www.sndt.ac.in](http://www.sndt.ac.in))  
Quotation should clearly mention all Technical Specification mentioned in this document.

The quotations are invited in two parts under three Envelops System. Technical envelope shall be enclosed and sealed in envelope No.1. Schedule of Rates Shall be filled in and enclosed in Envelop no. 2 Both the sealed envelopes shall be kept in Envelope no. 3. Which shall be big enough to contain two envelopers. On each envelop name and address along with contact number of bidder shall be written on the top of in envelop name of the bidder should be mentioned.

### Envelop No. 1: -

1. Covering letter with details of Bidder Address, Name of proprietor, Telephone Number, Mobile Number, Mail ID, Name, signature and seal. In Case of partnership firm, name and address of partner and copy of partnership deed.
2. GST Registration number mentioned on quotation.
3. Pan Card No. (Certified/Self-attested Copy) with seal.
4. Lists of main clients (Minimum 5)
5. Last 3-years turnover to be certified by Chartered Accountant.
6. Submit Original Authorization Letter from OEM also will cross verify from our organization
7. Technical specification to be mentioned on letterhead of vendor.

### Notes: -

1. Packing and transport charges, transit insurance, charges for any Government permissions will be inclusive in the quoted rate.
2. Please note that the college reserve the right to accept or reject all or any of the bids without assigning any reason whatsoever
3. Selection will be done on basis of the quality as well as cost (QCBS).
4. No Partial / incomplete financial bid will be considered.
5. No advance payment will be done from college.

### Envelop No. 2: -

The Financial bid may be submitted in the prescribed format as below on the letterhead of the bidder

Item	Rate (INR) per Unit	Taxes (INR)	QTY	Total Estimated Cost (INR)
Benches			60 Nos.	

1. The rate must be inclusive of all charges & installation charges too. Taxes are to be mention clearly in the quotation.
2. The final quantity may vary at the time of issue of purchase order.
3. Free delivery is requiring at Jankidevi Bajaj Institute of Management Studies, Juhu, SNDT Women's University Mumbai – 400 049.
4. The rate validity will be upto 45 days from the date of submission deadline.
5. All necessary documents manuals to be handled over to the Jankidevi Bajaj Institute of Management Studies, Juhu, SNDT Women's University Mumbai – 400 049.
6. Packing and transport charges, transit insurance will be inclusive in the quoted rate.

  
**Prof. (Dr.) Mahesh V. Shitole**  
Director