



# SHREEMATI NATHIBAI DAMODAR THACKERSEY COLLEGE OF ARTS & SHREEMATI CHAMPABEN BHOGILAL COLLEGE OF COMMERCE & SCIENCE FOR WOMEN

1, Nathibai Thackersey Road, Mumbai - 400 020.

Phone: 022 2209 3789, 022 2203 1879. Extn.: 1219 & 1220

www.sndtcollegemumbai.org

Email: collegemumbai@sndt.ac.in

NAAC B+ Grade (With CGPA 2.68)

SNDT College/Web Notification/2025-26/

Date: 12.08.2025

## INVITATION FOR QUOTATION

**For Purchase of Computers – Qty. 15 Nos.**

For Purchasing Computers for the SNDT College of Arts and SCB College of Commerce and Science for Women, Mumbai- 400020 (Churchgate Campus).

The sealed Quotation is invited for Purchasing Computers for the SNDT College of Arts and SCB College of Commerce and Science for Women, Mumbai- 400020. The College reserves the right to reject the quotation without assigning any reason there of

Sr.No	Particulars	Details
1	Name of Item	Purchasing Computers
2	Venue of Submission	SNDT College of Arts and SCB College of Commerce and Science For Women, New Marine Lines, Churchgate Campus, Mumbai - 400020
3	To be Addressed to	The Principal, SNDT College of Arts and SCB College of Commerce and Science For Women, New Marine Lines, Churchgate Campus, Mumbai - 400020
4	Contact Telephone	022-22093789
5	Deadline of submission	20.08.2025 at 5.00 p.m.
6	Specification & Requirements	Intel Core i5 12th Generation Branded (Dell/HP/Lenovo/Acer) Operating system : Win 11 Pro or above Processor Name : Intel Core i5 12th Generation or above Chipset : Intel® Integrated SoC Mother Board Form Factor : Desktop PC Memory : 8 GB DDR4 or above Hard Drive Description : 512 GB SSD Display : 22.5 inch LCD or above Pointing Device : Keyboard and Mouse Keyboard & Mouse : Full size Keyboard with numeric keypad and mouse Software included : Branded Antivirus preloaded Software-Productivity & : Microsoft Office 2021 & amp, Student (preloaded – current version) License Validity : Volume License Warranty : 3 years warranty (on site)
7	Quantity	15 Nos.



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**Instructions:**

Dates mentioned here, are scheduled dates for the College Activities. Any changes in dates of submission and processing shall be notified in Tender /Quotations section on the University website (sndt.ac.in) below the respective quotation.

To view Quotation Notice, kindly follow the website of SNDT Women's University, Mumbai ([www.sndt.ac.in](http://www.sndt.ac.in)). Quotation should clearly mention all Technical Specifications mentioned in this document.

The quotations are invited in two parts under three Envelop System. Technical envelope shall be enclosed and sealed in envelop No.1. Schedule of Rates Shall be filled in and enclosed in Envelop No.2. Both the sealed envelopes shall be kept in Envelope No. 3, which shall be big enough to contain two envelopes. On each envelop name and address alongwith contact number of bidder shall be written on the top of in envelop name of the bidder should be mentioned.

**Envelop No. 1: -**

1. Covering letter with details of Bidder, Address, Name of Proprietor, Telephone Number, Mobile Number, E-mail ID, Name, Signature and seal. In case of partnership firm, name and address of partners and copy of partnership deed
2. GST registration Number mentioned on quotation.
3. PAN Card No. (Certified/ Self-attested Copy) with seal.
4. List of main clients (Minimum 5).
5. Last 3 years turnover to be certified by Chartered Accountant.
6. Submit Original Authorization Letter from OEM also will cross verify from our organisation.
7. Technical specification to be mentioned on letterhead of vendor.

**Notes:-**

1. Packing and transport charges, transit insurance, charges for any Government permissions will be inclusive in the quoted rate
2. Please note that the College reserves the right to accept or reject all or any of the bids without assigning any reason whatsoever.
3. Selection will be done on the basis of the quality as well as cost (QCBS).
4. No partial/incomplete financial bid will be considered.
5. No advance payment will be done from the College

**Envelop No. 2:-**

The financial bid may be submitted in the prescribed format as below on the letterhead of the bidder.

Item	Rate (INR) per Unit	Taxes (INR)	Qty.	Total Estimated Cost (INR)
Computers			15 Nos.	

1. The rate must be inclusive of all charges & Installation charges too. Taxes are to be mentioned clearly in the quotation.
2. The final quantity may vary at the time of issue of purchase order.
3. Free delivery is required at SNDT College of Arts and SCB College of Commerce and Science for Women, New Marine Lines, Mumbai - 400020. (Churchgate Campus)
4. The rate validity will be up to 45 days from the date of submission deadline.
5. All necessary documents, manuals to be handed over to the SNDT College of Arts and SCB College of Commerce and Science for Women, New Marine Lines Mumbai- 400020. (Churchgate Campus)
6. Packing and transport charges, transit insurance will be inclusive in the quoted rate.

Prof. Dr. Aditi P. Sawant  
Principal

Dr. Vilas D. Nandavadekar  
Registrar