

Ref.No.:Exam./Quotation/2026-27/ 177

Date: 01.09.2026

1. Sub.: Quotation for Temporary Shed and Convert the Cap Centre in 2nd floor Terrace at our Priksha Bhavan of SNDDT Women's University.

Madam / Sir,

1. Sealed quotations are invited for quotation for **for Temporary Shed and Convert the Cap Centre in 2nd floor Terrace at our Priksha Bhavan of SNDDT Women's University**. Interested vendors are requested to submit their quote in the format given in Annexure 'A' on company letter head. Quotation should be submitted to the Director, Board of Examination and Evaluation, Pariksha Bhavan, SNDDT Women's University, Sir Vithaldas Vidyavihar, Juhu Campus, Santacruz (West), Mumbai - 400 049 on or before 15, Sept.2026 (before 04:30 p.m.).

(I) The Technical Bid should be as follows:

1. Scanned and certified copy of Company Profile of vendor:
Covering letter with details of bidders, address, name of proprietor, telephone number, mobile number, email-ID, name, signature and seal. In case of partnership firm-name and address of the partners and copy of Partnership Deed.
2. Scanned and Certified copy of Registration / Shop and Establish Licence / Certified of Dealership / Certificate of incorporation whichever is applicable.
3. Scanned and Certified GST Certificate and Latest GST Return.
4. If GST is not applicable then declaration of the same.
5. Scanned and Certified PAN Copy.
6. Scanned and Certified copy of the Annual Audited Accounts of last three years duly signed by the Chartered Accountant (ITR will not be considered).
7. Scanned and Certified copy of the work experience certificate regarding books in core business for ANY 4 years (due to pandemic period of 1 years) of last 5 years (One certificate per year; No work order please).
8. Scanned copy of list of clients.
9. Scanned and Certified copy of the tender document with stamp, seal and signature of the authorized representative.

(II) The Financial Bid should be as follows:

- a. Mentioning including all taxes
- b. Undertaking as Annexure - A.

Pariksha Bhavan, SNDDT Women's University, Sir Vithaldas Vidyavihar, Juhu Campus, Santacruz (West), Mumbai - 400 049 reserves the right to reject any or all quotations without assigning any reasons thereof.

(Dr Sanjay Nerkar)
Director

Board of Examinations and Evaluation



Invitation for Quotations

1. Quotation for Temporary Shed and Convert the Cap Centre in 2nd floor Terrace at our Priksha Bhavan of SNDDT Women's University.

Ref.No.: Exam/Accounts/Quotation/2026-27/

Date: 01.09.2026

1. Sealed quotations are invited for Temporary Shed and Convert the Cap Centre in 2nd floor Terrace at our Priksha Bhavan of SNDDT Women's University.

The Venders are advised to study all technical and commercial aspects, instructions, terms and conditions carefully in the document. Failure to furnish all information required in the quotation may result in the rejection of the quotation. The University reserves the right to reject the quotation in whole without assigning any reason thereof.

Name of Item	Quotation for Temporary Shed and Convert the Cap Centre in 2nd floor Terrace at our Priksha Bhavan of SNDDT Women's University.
Venue of Submission	Pariksha Bhavan, SNDDT Women's University, Juhu Campus, Santacruz (W), Mumbai - 400049.
To be Addressed to	The Director, Board of Examinations and Evaluation, SNDDT Women's University, Juhu Campus, Santacruz (W), Mumbai - 400049.
Contact Telephone	022-26615159
Deadline of submission	Friday, 15 th Sept.2026 upto 04:30 p.m.

Instructions:

Dates mentioned here, are scheduled dates for the University Activities. Any changes in dates of submission and processing shall be notified in 'Tenders/Quotations' section on the University website (sntd.ac.in) below the respective quotation.

To view Quotation Notice, kindly visit following website of SNDDT Women's University, Mumbai: www.sntd.ac.in

Quotations should clearly mention all Technical Specifications (if any) mentioned in this document.

The quotations are invited for the following products:

Sr. No.	Particulars
1)	Quotation for Temporary Shed and Convert the Cap Centre in 2nd floor Terrace at our Priksha Bhavan of SNDDT Women's University.

The quotations are invited in two parts under Two envelop System. Technical envelop shall be enclosed and sealed in Envelop No.1. Schedule of Rates shall be filled in and enclosed



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in Envelop No.2. Both the sealed envelopes. On each envelop name and address along with contact number of bidder shall be written. On the top of it envelop name of the bidder should be mentioned.

Envelop No.1: Technical Bid.

The envelop must contain:

1. Scanned and certified copy of Company Profile of vendor:
Covering letter with details of bidders, address, name of proprietor, telephone number, mobile number, email-ID, name, signature and seal. In case of partnership firm-name and address of the partners and copy of Partnership Deed.
2. Scanned and Certified copy of Registration / Shop and Establish Licence / Certified of Dealership / Certificate of incorporation whichever is applicable.
3. Scanned and Certified GST Certificate and Latest GST Return.
4. If GST is not applicable then declaration of the same.
5. Scanned and Certified PAN Copy.
6. Scanned and Certified copy of the Annual Audited Accounts of last three years duly signed by the Chartered Accountant (ITR will not be considered).
7. Scanned and Certified copy of the work experience certificate regarding Packing and Courier Charges for distribution of answerbooks in core business for ANY 4 years (due to pandemic period of 1 years) of last 5 years (One certificate per year; No work order please).
8. Scanned copy of list of clients.
9. Scanned and Certified copy of the tender document with stamp, seal and signature of the authorized representative.

Envelop No.2: Financial Bid.

The envelop must contain:

The financial bid may be submitted in the prescribed format as above on the letterhead of the bidder. The **Quotation for Temporary Shed and Convert the Cap Centre in 2nd floor Terrace at our Priksha Bhavan of SNDT Women's University.**

1. Mentioning including all taxes.
2. Undertaking as Annexure - A.

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(Offer should filled on letter head)
Annexure A

Ref.No.:

Date:

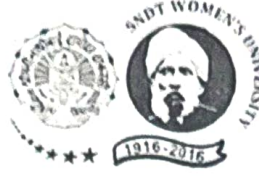
To,
 The Director,
 Board of Examinations and Evaluation,
 SNDT Women's University,
 Juhu Road, Santacruz (West),
 Mumbai – 400 020.

Sub.: Quotation for Temporary Shed and Convert the Cap Centre in 2nd floor Terrace at our Priksha Bhavan of SNDT Women's University.

Respected Sir / Madam,

With reference to subject cited above we would like to furnish our quote with best rate possible as below:

Sr. No.	Particular	Qty. (In Nos.)	Rate (In Rs.)	Total Estimated Cost (In Rs.)	G S T	Grant Total Amount with GST (In Rs.)
I	FABRICATION, SUPPLY AND ERECTION OF MS SHEET SHED 65 FT X 49 FT X 15 FT (L X W X H) AT ROOF TOP.					
1	Providing structural steel work of rectangular hollow steel section of steel trusses.other similar strussed items like purlins and member with all bracing.gusset plate etc.as per detailed design and drawing or as directed including cutting, fabricating,hoisting,erecting,fixing in position making rivets,bolted/welded connections,and one coat of anticorrosive paint and over it two coates of oil painting of approved quality and shade complete.spec .no.as directed by engineer in charge.	1				
2	Providing and fixing colour coated Zinalum(R)AZ150 (min 150 gms/sq.mtr total on each side)profile sheet for roofing.The feed material is manufactured out of nominal0.45mm base metal thickness BMT 0.5 TCT.High strength steel with min 550 MPayield strength.metallic hot dip coated with aluminium zink alloy(55%) aluminium43.4zink1.6"silicon with COLORBOND® steelquality super durable.polyester paint coat.profile sheet					



shall have nom 950-1050mm effective cover width and nominal 25-30mm deep ribs with suitable square flaunting in the five pan at nominal 180-250 mm centre to centre including fasnters withmin25 um zink.Tin alloy coated.Hex head self screw etc.complate weight of profile 4.52 kg/sq.mtr, height start from 14 feet x 12.5 feet & slope 1.5 feet Shed size 51 x 71 feet.				
	Total Rs.			

UNDERTAKING :

I /We have read the terms and conditions of the tender and I / We hereby agree to agree to abide by the same.

Seal of the Tenderer

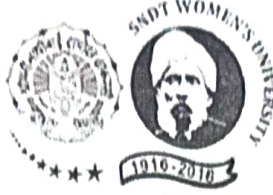
Signature of the Tenderer

Date :

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General Conditions:

1. The rate must be inclusive of all charges. Taxes are to be mentioned clearly in the quotation.
2. Once a contract rate is arrived at, the same shall remain from and shall not be subject to escalation what so ever reasons during the performance of the contract.
3. The vendor should adhere with all seriousness to the time schedule provided by the Examination Section.
4. The University reserves the right to reject the quote in whole without assigning any reason thereof.
5. **Payment will be made within 15 days after completion of the said work.**
 The acknowledgment of the delivery of the answer books shall be obtained from all the concerned Colleges / Departments / Institution and examinations centres. The said should be submitted with invoice otherwise the payment will be withheld.
6. **Penalty:** Will be levied to the maximum 10% if the contract value for the delay in supply of the material or deficiency in the service as per the rules prescribed in the Maharashtra Universities Act, 2016 and the Maharashtra Universities Accounts Code.
7. The rate validity will be upto 45 days from the date of submission deadline.
8. All necessary documents to be handed over to the Exam Accounts department, Juhu campus.
9. Packing and transport charges, transit insurance will be inclusive in the quoted rate.



10. The vendor has to make necessary arrangements of man power for the same and have to attend and solve any immediate complaint / problem from the Principal of the Colleges, Institutions / Head of the University Departments and Superintendent of Examinations.
11. The vendor has to obtain the necessary permission and approval for dispatching the answer books by Air.
12. The list of the examinations centres will be provided to the vendor.
13. The vendor has to submit the agreement on non-judicial stamp of Rs.100/- stating security, confidentiality and on-time delivery should be maintained.
14. The vendor has to take all required safety measures for the delivery of the answer-books to all the examinations centres. If the safety measures are not taken and any complaint received from the Principal of the Colleges, Institutions / Head of the University Departments and Superintendent of Examinations the University will be compelled to terminate the work allotted to the vendor.

(Dr Sanjay Nerkar)
Director,

Board of Examinations and Evaluation