



SNDT WOMEN'S UNIVERSITY

Re-Accredited by NAAC, with A+
Bharat Ratna Maharsi Karve Vidyavihar, 1, Nathibal Thackersey Road, Mumbai - 400 020.

Department of Sports and Physical Education

Dr. Kavita Kholgade
Director of Sports and Physical Education

Ref.no: Sports/AIU Kho-Kho/VC Order/2026-27/14

08/04/2026

Web Notification (Catering Services for the Tournament)

INVITATION FOR QUOTATIONS OF CATERING SERVICES FOR ALL INDIA INTER UNIVERSITY KHO-KHO COMPETITION 2026

Sealed quotations are invited for providing **Catering Services for the All India Inter University Kho-Kho Competition 2026** to be held at **SNDT Women's University, Juhu Campus** from **19th to 23rd April 2026**. The service providers are advised to carefully study all technical and commercial aspects, instructions, terms and conditions mentioned in this document.

The catering services shall include **Breakfast, Lunch, Tea, Snacks and dinner** for **five days**. Failure to furnish all the information required in the quotation may result in rejection of the quotation. The University reserves the right to reject any quotation, wholly or partly, without assigning any reason thereof.

Quotation Details

Particulars	Details
Name of Item / Service	Catering Services for All India Inter University Kho-Kho Competition 2026
Event Dates	19 th to 23 rd April 2026
Services Required	Breakfast, Lunch, Tea, Snacks and dinner for 5 days (Menu is attached)
Venue of Submission	Department of Sports and Physical Education SNDT Women's University, 1 st Floor, Above Patkar Hall, Mumbai 400020
To be Addressed to	Director of Sports and Physical Education SNDT Women's University, 1, N.T. Road, New Marine Lines, Mumbai 400 020
Contact Telephone	+91 8983876483
Deadline of Submission	15/04/2026



Event Menu

Date	Breakfast form 7.30am to 9.00am	Lunch from 01.00pm to 02.30pm	High Tea 3.30pm to 4.00 p.m.	Dinner from 8.00 pm to 9.30 pm
	A	B	C	D
19.04.2026	Idli sambhar with tea & coffee (Apx 100 p)	Rajma masala, chapati, Steam rice, dal fry, papad, pickle salad, Gulab Jamun (Apx 100 p)	Batata vada (2pcs) Tea& Coffee (Apx 100p)	Jeera Rice or Pulav Dal or kadhi 2 sabji Chapati or Puri Sweet Amaras Papad,Salad Butter Milk Raita (Apx 400 p)
	Rs	Rs	Rs	Rs
20.04.2026	Upma with tea & Coffee (Apx 100)	Chole, Puri, Steam rice, Dal fry, Papad, Pickle, Salad, Pineapple Shira (Apx 100)	Dhokla, Tea & Coffee (Apx 100)	Bendi Masala, chapati, lemon rice khoshimbir , Papad (Apx 100)
	Rs	Rs	Rs	Rs
21.04.2026	Onion Poha with Tea & Coffee (Apx 100)	Mutter Paneer, Chapati, Steam Rice, Dal Tadka, Puri, Shevaya Kheer, Papad, Pickle, Salad, (Apx 100)	Bread Pakoda, (1Piece) Tea, &Coffee. (Apx 100)	Aloo gobi, chapati, Steam rice, dal fry, papad (Apx 100)
	Rs	Rs	Rs	Rs
22.04.2026	Misal Pav with Tea & Coffee (Apx 100)	Veg Kolhapuri, Steam Rice, Dal Tadka, chapati, Gulab Jamun, Papad, Pickle, Salad, (Apx 100)	Veg Cutlet (2 Pcs) Tea & Coffee (Apx 100 p)	Aloo palak, chapati, masala rice, curd, papad (Apx 100)
	Rs	Rs	Rs	Rs
23.04.2026	Sabudana khichadi with Tea & Coffee (Apx 100 p)	Aloo Mutter, Steam Rice, Dal Tadka, Chapati, Shevaya Kheer, Papad, Pickle, Salad, (Apx 100 p)	Sandwich (2 Pcs) Tea & Coffee (Apx 100 p)	Veg Briyani with Raita Shrikhand (Apx 100 p)
	Rs	Rs	Rs	Rs
Total				
Taxes if any				
Grand Total (A+B+C)				



Instructions

1. Dates mentioned herein are scheduled dates for the All India Inter University Kho-Kho Competition. Any changes in the dates of submission and processing shall be notified in the Quotations / Tenders section on the University website.
2. Quotations should clearly mention all the **technical specifications, menu details, rates, taxes and terms & conditions** mentioned in this document.
3. To view quotation notices, kindly visit the official website of **SNDT Women's University, Mumbai: www.sndt.ac.in**

The quotations are invited for the following services:

Catering Services:

The quotations are invited in **two parts under the Three Envelope System**.

The **Technical Bid** shall be enclosed and sealed in **Envelope No. 1**.

The **Financial Bid/ Schedule of Rates** shall be filled in and enclosed in **Envelope No. 2**.

Both the sealed envelopes shall be kept in **Envelope No. 3**, which shall be large enough to contain both envelopes.

On each envelope, **the name and address of the bidder**, along with the **contact number**, shall be clearly written. The **name of the bidder/ catering firm** should be mentioned on the top of the envelope. The number of participants may vary at the time of placing the final order.

Envelope No. 1: The envelope must contain:

1. **Covering letter** with details of the bidder/ catering service provider, including:
 - o Name of firm / proprietor
 - o Full address
 - o Contact number/ mobile number
 - o E-mail ID
 - o Signature and seal

In case of a partnership firm, the name and address of partners along with a copy of the Partnership Deed should be enclosed.

2. **Type of business entity:** Caterer/ Authorized Service Provider/ Event Caterer/ Any other (to be specified)
3. **Certified copy of GST Registration Certificate**
4. **PAN Card Copy**
5. **List of major clients/ institutions served** (minimum 3)
6. **Work Experience Certificate/ Work Orders/ Service Completion Certificate** (at least from one client)
7. **Food Safety / Hygiene related certificate**, if applicable (FSSAI Registration / License, if available)
8. The details about **the menu, food quality standards, service arrangements and catering specifications** should be submitted in the prescribed format on the letterhead of the bidder or with the bidder's seal and signature as follows:



Additional Technical Requirements

The bidder should clearly mention the following in the Technical Bid:

- Whether vegetarian food only will be served
- Details of disposable/ eco-friendly plates, cups, glasses, tissues, etc.
- Number of service staff to be deputed
- Arrangements for clean drinking water
- Assurance regarding hygiene, cleanliness and timely service
- Any special arrangements for the guests/ dignitaries, if applicable

Envelope No. 2: The envelope must contain:

The Financial Bid shall be submitted in the prescribed format on the **letterhead of the bidder. Financial Bid Format**

Date	Breakfast form 7.30am to 9.00am	Lunch from 01.00pm to 02.30pm	High Tea 3.30pm to 4.00 p.m.	Dinner from 8.00 pm to 9.30 pm
	A	B	C	D
19.04.2026	Idli sambhar with tea & coffee (Apx 100 p)	Rajma masala, chapati, Steam rice, dal fry, papad, pickle salad, Gulab Jamun (Apx 100 p)	Batata vada (2pcs) Tea & Coffee (Apx 100p)	Jeera Rice or Pulav Dal or kadhi 2 sabji Chapati or Puri Sweet Amaras Papad, Salad Butter Milk Raita (Apx 400 p)
	Rs	Rs	Rs	Rs
20.04.2026	Upma with tea & Coffee (Apx 100)	Chole, Puri, Steam rice, Dal fry, Papad, Pickle, Salad, Pineapple Shira (Apx 100)	Dhokla, Tea & Coffee (Apx 100)	Bendi Masala, chapati, lemon rice khoshimbir, Papad (Apx 100)
	Rs	Rs	Rs	Rs
21.04.2026	Onion Poha with Tea & Coffee (Apx 100)	Mutter Paneer, Chapati, Steam Rice, Dal Tadka, Puri, Shevaya Kheer, Papad, Pickle, Salad, (Apx 100)	Bread Pakoda, (1Piece) Tea, & Coffee. (Apx 100)	Aloo gobi, chapati, Steam rice, dal fry, papad (Apx 100)
	Rs	Rs	Rs	Rs
22.04.2026	Misal Pav with Tea & Coffee (Apx 100)	Veg Kolhapuri, Steam Rice, Dal Tadka, chapati, Gulab Jamun, Papad, Pickle, Salad, (Apx 100)	Veg Cutlet (2 Pcs) Tea & Coffee (Apx 100 p)	Aloo palak, chapati, masala rice, curd, papad (Apx 100)
	Rs	Rs	Rs	Rs
23.04.2026	Sabudana khichadi with Tea & Coffee (Apx 100 p)	Aloo Mutter, Steam Rice, Dal Tadka, Chapati, Shevaya Kheer, Papad, Pickle, Salad, (Apx 100 p)	Sandwich (2 Pcs) Tea & Coffee (Apx 100 p)	Veg Briyani with Raita Shrikhand (Apx 100 p)
	Rs	Rs	Rs	Rs
Total				
Taxes if any				
Grand Total (A+B+C)				



Financial Bid Terms & Conditions

1. The rate quoted should be **inclusive of all charges**, including preparation charges, serving charges, manpower/ service staff charges, transportation charges, packing charges, utensils/ disposable items / eco-friendly serving material (if applicable), and any other incidental expenses.
2. **Taxes/ GST**, if applicable, should be **clearly mentioned** in the quotation.
3. The **final number of participants /quantity** may vary at the time of placing the final work order.
4. The caterer shall ensure **timely delivery, and service** of food items at, **SNDT Women's University, Juhu** on all days.
5. The quoted rates shall remain **valid for 45 days** from the date of submission deadline.
6. The bidder shall provide food of **good quality, hygienic standards, and proper service arrangements** during the event
7. The University reserves the right to accept or reject any quotation, wholly or partly, without assigning any reason; increase or decrease the quantity/ number of persons: and finalize the order as per institutional requirements.

Envelope No. 3

Envelope No. 3 shall contain:

- **Envelope No. 1 - Technical Bid**
- **Envelope No. 2 - Financial Bid**

The superscription on Envelope No. 3 should be:

"Quotation for Catering Services for All India Inter University Tournament from 19th & 23rd April 2026



A handwritten signature in purple ink, appearing to read "Kavita Kholgade", written over a horizontal line.

Dr. Kavita Kholgade,
Director Sports and Physical Education

