



**SHREEMATI NATHIBAI DAMODAR THACKERSEY  
WOMEN'S UNIVERSITY,**

1, Nathibai Thackersey Road, Mumbai - 400 020.

**Application No. :-** \_\_\_\_\_  
(To be filled in by the University Office)

**ADVERTISEMENT NO. 01 / 2019 DATED 07/03/2019**

Affix latest  
passport size  
photograph with  
self attested.

**To,  
The Registrar,  
S.N.D.T. Women's University,  
Mumbai - 400 020**

**Sub :- Application for the Post of Finance and Accounts Officer/Dean of  
Faculties (Dean, Faculty of Science & Technology or Dean, Faculty  
of Humanities) /Director, Life Long Learning and Extension /  
Professor (under Ambedkar Chair)**

**Respected Sir,**

I hereby submit my application for the post of \_\_\_\_\_

Details of Demand Draft : DD. No. \_\_\_\_\_ Date : \_\_\_\_/ \_\_\_\_ / \_\_\_\_\_

Amount Rs. \_\_\_\_\_ Name of Bank : \_\_\_\_\_

**1. Name in full (In Capital Letters)**

Mr./Mrs./Miss. \_\_\_\_\_

(Surname) (First Name) (Father's / Husband's Name)

In Devnagri \_\_\_\_\_

**2. Postal Address in full (IN BLOCK LETTERS) :**

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_ PIN CODE NO. \_\_\_\_\_

**3. Telephone No. (if any) :**

(Office) : \_\_\_\_\_ (Resi.) : \_\_\_\_\_

Mobile No.: \_\_\_\_\_ Email Id: \_\_\_\_\_



**10. Teaching / Technical / Professional / Administrative Experience :**

Name of Institution	Position Held	Nature of Appointment	Period		Salary / Salary Scale
			From	To	

**11. Any other Experience :**

Name of Organization	Designation	Nature of Work	Period		Salary / Salary Scale
			From	To	

**12. Please give below the title of Thesis/Dissertation approved/submitted for M.Phil., Ph.D., etc. and name of the Guide**

Title of Thesis/Dissertation	Name of the Guide	Year of approval/submission

**13. Brief Description of research work done or directed (other than research undertaken during Post-Graduate Studies) (if list is long same be appended)**

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**14. Publications (if list is long same be appended)**

(a) Articles : \_\_\_\_\_

(b) Research Papers : \_\_\_\_\_

(c) Books etc. : \_\_\_\_\_

**15. Additional remarks, if any, on any item considered relevant and important by the candidate but not included elsewhere.**

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**16. PRESENT POSITION :**

(a) Name of the institution or organization where working : \_\_\_\_\_

(b) Designation : \_\_\_\_\_

(c) Nature of appointment : \_\_\_\_\_  
(Temporary / Permanent / Part-time/ Full-time)

(d) Date of appointment : \_\_\_\_\_

(e) Date of Confirmation : \_\_\_\_\_

(f) Salary (Attach last pay certificate, if any)

Present Salary Scale/Pay Band with AGP :

Present Basic Salary Rs. \_\_\_\_\_

Grade pay : Rs. \_\_\_\_\_

Admissible Allowances Rs. \_\_\_\_\_

Total emoluments Rs. \_\_\_\_\_

(g) Date of next increment and amount of increment :

Date of increment : \_\_\_\_\_

Amount of increment Rs. \_\_\_\_\_

**17. Name and address of two persons other than relatives, to whom reference can be made about work and character of the applicant (enclosed copies of certificate from them. One of the certificates should be from the last employer and if not employed from the Head of the Institution from where the candidate has passed the last examination).**

Name	Full address
1)	
2)	

**18. Date when you can join,  
if selected :** \_\_\_\_\_

**19. Registration No. given by the Employment exchange,  
if registered with them** \_\_\_\_\_

**20. Have you any relatives employed at the University or any of the Institutions concerned with University, if so give name of relative, name of the Institution/Department where he/she is working**

\_\_\_\_\_

\_\_\_\_\_

Particulars of testimonials enclosed :

- (a) \_\_\_\_\_
- (b) \_\_\_\_\_
- (c) \_\_\_\_\_
- (d) \_\_\_\_\_
- (e) \_\_\_\_\_
- (f) \_\_\_\_\_
- (g) \_\_\_\_\_

I hereby confirm that all the information given in the application is correct :

Date : \_\_\_\_\_

Place : \_\_\_\_\_

\_\_\_\_\_  
Signature of the applicant

**DECLARATION**

I, hereby, declare that, all information submitted in this application and in its accompaniments is true, complete and correct to the best of my knowledge and belief. I accept that, in the event of any information being found false, incomplete, or incorrect, my candidature / appointment is liable to be cancelled / terminated at any stage. I further understand that no cognizance shall be taken of any request for withdrawal of my application. I have read carefully all instructions given in Advt. No. 01/2019 on the website of the University [sndt.ac.in](http://sndt.ac.in).

Place : Mumbai

Date :

Name & Signature of the Candidate:

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**Recommendation of employer**

To,  
The Registrar,  
S.N.D.T. Women's University,  
Mumbai -20

Sir,

I am forwarding an application of Shri./Smt. \_\_\_\_\_ working in \_\_\_\_\_ as \_\_\_\_\_ as a duly recommended.

Yours faithfully,

(Name & Signature of Employer)  
Seal :

Place : Mumbai

Date :

**DECLARATION OF SMALL FAMILY**

**FORM - 'A'**

**(See Rule - 4)**

1. Shri./Smt./Kum. \_\_\_\_\_  
son/ daughter/wife of Shri. \_\_\_\_\_  
aged \_\_\_\_\_ years, resident of \_\_\_\_\_

\_\_\_\_\_ District : \_\_\_\_\_ City : \_\_\_\_\_

do hereby declared as follows :

1) That I have filled my application for the Post of \_\_\_\_\_  
\_\_\_\_\_

2) I have \_\_\_\_\_ (Number) living children as on today \_\_\_\_\_.  
Out of which No. of children born after 28<sup>th</sup> March, 2005 is \_\_\_\_\_.  
(Mention dates of birth, if any) Date of Birth of children who born after 28<sup>th</sup>  
March, 2005.

3) I am aware that, if any total No. of living children are more than two due to the  
children born after 28<sup>th</sup> March, 2006, I am liable to be disqualified for the same  
post.

Place : \_\_\_\_\_

Date : \_\_\_\_\_

Name & Signature of the candidate :

**FORMAT FOR NO OBJECTION CERTIFICATE**  
(To be typed on Employers letterhead)

**TO WHOMSOEVER IT MAY CONCERN**

Certified that Shri/Smt./Kum. \_\_\_\_\_,  
working as (Designation)\_\_\_\_\_ is a confirmed employee of  
this (Organization name) \_\_\_\_\_.  
This office has **NO OBJECTION** in his / her applying for the post of  
\_\_\_\_\_ at the S.N.D.T. Women's University, Mumbai in  
response to the advertisement in newspaper Indian Express/ Loksatta dated 07.03.2019  
and to appear for interview (if called). There is no vigilance/disciplinary case either  
pending or contemplated against him/her.

\_\_\_\_\_  
Signature of Head of the Department/  
Forwarding Authority.

Place : \_\_\_\_\_

Date : \_\_\_\_\_



S.N.D.T. WOMEN'S UNIVERSITY MUMBAI

Statement showing particulars of applicant for the post of Finance and Accounts Officer/Dean of Faculties (Dean, Faculty of Science & Technology or Dean, Faculty of Humanities) /Director, Life Long Learning and Extension / Professor (under Ambedkar Chair)													
Post Category : Unreserved						No. of Post 01 (One)		Advertisement No. 01/2019 dated 07.03.2019					
Name & Correspondence Address of the Applicant with Contact No. & Email ID	Date of Birth	Academic Qualification				Experience (Year/Month/Days)		No. of Publications			No. of State/ National Level Award	No. of National/ International/ Seminars/ Conferences Attended	API
		Degree Awarded	Year of Passing	%/CGPA	Div./Grade	Teaching	Admin	State	National	International			
1	2	3	4	5	6	7	8	9	10	11	12	13	14
	Age as on 07.03.19		----- ----- ----- ----- ----- ----- -----	----- ----- ----- ----- ----- ----- -----	----- ----- ----- ----- ----- ----- -----			1. Articles	1. Articles	1. Articles	State Total Award  -----  National Total Award  -----	<b>International</b>  Seminar :  Conference :  Total :  <b>National</b> :  Seminar :  Conference :  Total :	API Score  _____  _____  Verified / Not Verified  _____

I hereby declare that all the entries made by me are true to the best of my knowledge and belief. If anything is found false at any stage, my candidature for the Post of Professor may be cancelled without assigning any reason there for.

Date : -----

Signature of Applicant : -----

Place : -----

Name of Applicant : -----