

The remuneration for the Professional Consultancy shall be as follows :-

Sr. No.	Nature of work	Range of work	Fees + excluding GST as applicable
1.	Retainer ship for all taxation related consultancy & opinion Note :- Retainership fees are exclusive of GST as applicable however inclusive of fees & out of pocket expenses for representation before tax authorities up to Assessing Authority level.	For all institutions & Departments inclusive of SNDTWU For individual department	Rs.30,000/- per Annum Rs.2,000/- per Annum
2.	Income Tax return at SNDTWU		
2a.	Annual Income Tax return		Rs.8,000/- per Annum
2b.	Obtaining certificate from Income Tax Dept.		Rs.14,000/-
2c	Filing of Appeal First Appeal Second Appeal (Tribunal)		Rs.32,000/- Rs.65,000/-
2d	Attending before authority for Assessment		Rs.10,000/-
2e	Exemption Certificate under 80 G		Rs.20,000/-
3.	Income Tax consultation at Institutions/Departments		
3a.	Quarterly TDS statements / returns	Less than 100 deducted records	Rs.4000/- per quarterly return
3b.	Quarterly TDS statements / returns	100 or more deductee records	Rs.9000/- per quarterly return
4.	Audit/Certification of Project Financial Statements inclusive of project statement of Expenditure/Utilization Certificates based on Annual project Expenditure		
4a.		Expenditure up to Rs.25.00 lakh	Rs.3000 per project pa
4b.		Expenditure from Rs.25.00 lakh to Rs.50.00 lakh	Rs.4000 per project pa
4c		Expenditure above Rs.50.00 lakh	Rs.5000 per project pa
5.	FCRA Audit & Annual Return Certification	Expenditure up to Rs.25.00 lakh	Rs.3000 per project pa
		Expenditure from Rs.25.00 lakh to Rs.50.00 lakh	Rs.4000 per project pa
		Expenditure above Rs.50.00 lakh	Rs.5000 per project pa
	FCRA Audit & certification (University)		Rs.15,000/-
6.	Preparation of central Asset Register of Immovable & movable Assets up to 2019-20		One time remuneration of Rs.25,000/- + GST for one time job assignment up to Financial 2019-20.
			Rs.10,000/- + GST per institution
7.	Note :- Retainership fees are exclusive of GST as applicable		

