

SNDT Women's University

1, Nathibai Thackersey Road,
Mumbai 400 020
Phone: +91 22 2203 1879
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श्रीमती ना. दा. ठाकरसी महिला विद्यापीठ

१, नाथीबाई ठाकरसी मार्ग
मुंबई ४०० ०२०

Telegram : UNIWOMEN
Website : sndt.ac.in

WEB NOTIFICATION

Web Notification No. 9 of 2025

Estb/Gen-101/2025-26

Date : 01-12-2025

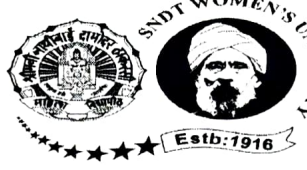
Applications are invited from candidates for the temporary post of (1) Project Director & Nodal Officer - 01 post, (2) Module Team Leader – 2 posts, (3) Technical Support – 2 posts, (4) Technical Assistant – 2 posts to be filled in purely contractual basis for 06 months on fixed honorarium at SNDT Women's University, Churchgate Campus, Mumbai – 400 020.

Please visit the University Website. (www.sndt.ac.in) for details.

Registrar

SNDT Women's University

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Applications are invited from Candidates for the following posts to be filled in purely on contractual basis for 6 months on fixed honorarium at SNDT Women's University, Mumbai, on or before 10-12-2025. However, it should be noted that the University reserve the right to fill the posts in phases as per the requirement .

1. Project Director & Nodal Officer - 01 post,

Monthly Consolidated Salary: RS 1,75,000/-
Qualification: MCA / M.Sc. (IT) / M.E. / M.Tech. (IT / CST / Data Science)
Experience: Minimum 5 years of domain knowledge in Management and Implementation of ERP modules and dashboards.
Responsibilities: 1. To act as the overall head of the Samarth E-Governance Center. 2. To plan, manage, and monitor the implementation of ERP modules across The University. 3. To coordinate with all stakeholders and ensure timely execution.

2. Module Team Leader – 2 posts,

Monthly Consolidated Salary: RS 75,000/-
Qualification: MCA / M.Sc. (IT) / M.E. / M.Tech. (IT / CST / Data Science)
Experience: Minimum 3 years in software development.
Skills: Knowledge of MIS, Python, C, SQL Server, Java, Oracle; well-acquainted with MIS customization.
Responsibilities: 1. To lead software module teams in design and development. 2. To customize MIS modules as per institutional requirements. 3. To ensure integration with ERP systems.

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3. Technical Support – 2 posts,

Monthly Consolidated Salary: RS 70,000/-
Qualification: MCA / M.Sc. (IT) / M.E. / M.Tech. (IT / CST / Data Science)
Experience: Minimum 2 years in software development using Java; hands-on Exposure to ERP systems
Other Requirements: Proficiency in Marathi, English, and Hindi (spoken and written).
Responsibilities: 1.To resolve technical issues in E-Samarth implementation across conducted And affiliated institutions. 2.To provide training to teaching and non-teaching staff in ERP modules. 3. To offer on-site technical support and troubleshooting.

4. Technical Assistant – 2 posts,

Monthly Consolidated Salary: RS 28,000/-
Qualification: B.E. / B.Tech. / B.Sc. (IT) / M.Sc. (IT / CS)
Experience (Preferable): At least 1 year of experience in ERP e-Governance implementation, testing, and execution.
Responsibilities: 1.To support implementation, testing, and execution of ERP activities. 2.To assist Technical Support staff in field-level deployment. 3.To ensure smooth functioning of ERP modules at institutional units.

Age : Not less than 18 years of age and not more than 40 years age in case of person belonging to General Category and not more than 45 years of age in case of persons belonging to Backward Classes.

Application on a plain paper indicating the name, address, contact number, educational qualifications, experience etc. for the post applied for, alongwith self-attested copies of certificate be submitted to the Office of the Registrar, SNDT Women's University, 01, Nathibai Damodar Thackersey Road, Churchgate Campus, Mumbai – 400 020.


(Dr. Vilas D. Nandavadekar)
REGISTRAR

