SNDT Women's University
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श्रीमती ना. दा. ठाकरसी महिला विद्यापीठ
१, नाथीबाई ठाकरसी मार्ग
मुंबई - ४०० ०२०
Telegram: UNIWOMEN
Website : sndt.ac.in

Ref. No. ESTB-I/Gen-Recruitment File/2025-26/ Date: 05.03.2026

IMPORTANT INSTRUCTIONS REGARDING TEACHING RECRUITMENT FOR CANDIDATES ADVERTISEMENT NO. 02 OF 2026 DATED 05.03.2026

Website, Links and Important Dates for Candidates:-

- University Website **https://sndt.ac.in/vacancies**
- Applications must be submitted online through the e-Samarth portal.
- The Online application link for E-Samarth portal is **https://sndtrec.samarth.edu.in**
- Payment Link for application form fees - **https://sndt.unisuite.in/QuickPay/sa**
- Applying Online Applications from **09.03.2026 to 31.03.2026 at 05:30 p.m.**
- Last Date of Submission of Hard Copy of Applications form in **one set** with all necessary documents is **08.04.2026 at 05:30 p.m.**

All Candidates are requested to carefully read the following instructions:-

1) For Applicants of Advertisement Nos. 03 and 04 of 2024 dated 06.08.2024 and 15.08.2024 respectively Recruitment:

- Candidates who had applied against Advertisement Nos. 03 and 04 of 2024 dated 06.08.2024 and 15.08.2024 and have already paid the full application fee may log in using their existing User ID and Password to edit their application form, and complete the upload of any pending documents.
- The interviews conducted for the post of Professor and Associate Professor against Advertisement Nos. 03 and 04 of 2024 dated 06.08.2024 and 15.08.2024, shall be treated as null and void (Due to change in Guidelines Regarding the Selection Process for the Recruitment of Regular Teachers in the State Public Universities in the State as per Government Resolution No. **संकीर्ण- २०२५/ई-८६०४२१/विशि-१ dated 11.02.2026)** However, these candidates who appeared for the interviews against these advertisements may log in using their existing User ID and Password to edit their application form, if required, and complete the upload of any pending documents.

2) Fee Receipt Upload (Advertisement Nos. 03 and 04 of 2024 dated 06.08.2024 and 15.08.2024 Applicants):

- At upload section all such applicants need to upload the previous fee receipt along with the Application Form Number. They will not be required to pay the fee again.

3) For New Applicants:

- New applicants need to create a new User ID and Password and complete the application form in full, including uploading all required documents.

4) Fee Payment:

- After completing the application form, the fee should be paid online as per the instructions mentioned.

5) Mandatory Google Form Submission:

- After completing the application and fee payment process, all **(Including those applied earlier against Advertisement Nos. 03 and 04 of 2024 dated 06.08.2024 and 15.08.2024)** and new applicants need to fill out the Google Form available on the official website of the University. The Google Form has been prepared as per Government Resolution **vide no. संकीर्ण- २०२५/ई-८६०४२१/विशि-१ dated 11.02.2026** guidelines, and providing the required information is mandatory.

6) Cadre-wise Google Form Links:-

- **Separate Google Forms are available for the following cadres:**

  SNDTWU ARC Scoring Form for Professor :-
  https://forms.gle/yZi2cAkPxjGpYSiEA

  SNDTWU ARC Scoring Form for Associate Professor/ Deputy Librarian/ Assistant Director (Adult Education & Population Education) :-
  https://forms.gle/JmthNR2jeRUqQXNDA

  SNDTWU ARC Scoring Form for Assistant Professor/ Project Officer/ Assistant Librarian/ Assistant Director (Physical Education) :-
  https://forms.gle/H6kW5WNru1r5HF5u8

- Applicants must fill out and submit the Google Form corresponding to the cadre for which they have applied. Ensure that the form is successfully submitted. The Google form Submitted once cannot be edited.

7) Incomplete Google Form:

- If the Google Form is not submitted or is incomplete, the application will be treated as incomplete and will be rejected.

8) Prescribed Formats:-

- Candidates are required to download and duly fill in the prescribed format of the Present Employer's No Objection Certificate (NOC), if applicable. The submission of Declaration Form and Small Family Certificate is mandatory for all candidates. These documents are available on University Website and should be submitted along with the application for Advertisement No. 02 of 2026 of SNDT Women's University. Applications not accompanied by the duly filled and signed prescribed formats shall be treated as incomplete and are liable to be rejected.

8) Application Fee:

- Open Category: ₹1000/-
- Reserved Category: ₹500/-
- Candidates belonging to reserved categories must pay ₹500/- while applying.
- Applicants whose application process under Advertisement Nos. 03 and 04 of 2024 dated 06.08.2024 and 15.08.2024 remained incomplete, or whose application fee has not been paid, or whose form has not been submitted, should complete the pending process using their existing User ID and Password.

9) For any queries or clarification on this process send email to **recruitment@sndt.ac.in** or call on Number 022-22031879.

Instructions for the use of E-SAMARTH Portal

Please read the following instructions carefully before applying on the E-SAMARTH portal:-

The following fields are not mandatory for the post of Assistant Professor and equivalent. If you do not wish to write in any of these fields, please type "NIL' and proceed:-

1.1 Academic Qualification

kindly indicate in 100 words as to what makes you suitable for being considered under this Section

Ph.D.

Salient features of your Ph.D. research work (Max. 100 words)

Additional Information:

5.1

How would you create an innovative learning environment? (max 100 words)

Outline your most significant contribution towards research (in 100 words)

Outline your proposed roadmap for teaching and research for the next five years (in 100 words)

Membership/Fellowship of Academies/Institutions/Professional Societies

Present your vision for the University / Department for next five years

Other activities/responsibilities: (academic/administrative)

Any other relevant information, if not given above

Other Instructions for Portal

1. 'Education' tab:

Under 'Ph.D.',

Date of submission: If you fail to find the exact date of Ph.D. thesis submission, you may add the date of Ph.D. notification even in this field. Other dates are mandatory.

2. Upload for NET/SET Exemption:

If you have acquired Ph.D. before Sep. 2009, please upload the "Ph.D. notification" in place of "NET Exemption Certificate" in the 'Upload' section.

If your subject is exempted from NET/SET/SLET, please upload 'Self-declaration' in the 'Upload' section

3. "Submission" page

Submission' page displays 10th point as

"You don't have required experience" if your experience is less than 2 years. Please ignore the comment as this is not the requirement for the post of 'Assistant Professor' as per Government of Maharashtra norms.

SD/-
(DR. VILAS NANDAVADEKAR
REGISTRAR